

## READINGTON-LEBANON SEWERAGE AUTHORITY

November 22, 2016

**OPENING:** Chairman, Dr. Schaible opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

**PRESENT:** Dr. Schaible, Messrs. Burton, Monaco and Dr. Westfield members, Mrs. Plesnarski administrator. Mr. Cichone and Ms. Rohrbach did not attend.

**APPROVAL OF MINUTES:** Motion to approve the minutes from the regular meeting of October 26, 2016 as written, was carried with roll call of ayes all, nays none.

**APPROVAL OF INVOICES:** Motion to approve invoices for November in the amount of \$ **71,909.36** along with authorization for the Administrator to transfer this amount into the Operating Checking account on December 1, 2016 was made by Mr. Burton, seconded by Mr. Monaco. By same motion made by Mr. Burton approval of (1) invoice in the amount of \$ **12,862.50** to be paid from the General Fund also on December 1, 2016, seconded by Mr. Monaco, and carried with a roll call of ayes all, nays none.

**APPROVAL OF BUDGET STATEMENT:** Motion to acknowledge the review and approve the November Budget Statement without any exceptions noted as written was made by Mr. Burton, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

**NEW BUSINESS:** *QuickChek Easement Request* – Mr. Monaco was approached by Mr. Dean Durling of QuickChek. Mr. Durling has requested that Mr. Monaco ask the board if the Authority would consider allowing QuickChek headquarters located at 3 Old Highway 28, Whitehouse, NJ 08889 use of the Authority driveway. This would allow office supply delivery trucks only, access to and from QuickChek. The entrance would serve

their headquarters in addition to an existing driveway. Mr. Monaco presented expansion plans that QuickChek had drawn up showing a new access road from their building connecting to the Authority driveway at approximately the mid-point. Mr. Monaco noted that they are asking for an easement. Mr. Burton questioned who would be responsible for the maintenance of the driveway and any improvements required. Mrs. Plesnarski noted that as the Authority is an essential service she would not want to leave the responsibility of keeping the driveway clear to another party. Mr. Monaco noted that the Authority could request a fee for usage and maintenance. Mrs. Plesnarski also pointed out that the driveway is not wide enough to accommodate a sludge hauling truck and a delivery truck simultaneously. In addition there is an underground and overhead power line that runs along and crosses the driveway which could be a height and width impediment for safe truck passage. Mrs. Plesnarski also questioned statutory regulations imposed upon treatment plants. Dr. Westfield questioned the number of deliveries they were considering. Mr. Burton noted that prior to any consideration of the request the Authority needs to have both legal and engineering discussions. Dr. Westfield added that if we did go that route QuickChek should be responsible for paying for those professional fees incurred. Mr. Burton would like to give Mrs. Plesnarski time to consider all of the implications to the Authority. Mr. Monaco stated that as a first step, QuickChek would need to be notified if the Authority had an interest in pursuing their proposal. Mrs. Plesnarski stated that her first reaction would be to refuse the easement request. Dr. Westfield noted that the security issue should be evaluated by Mrs. Plesnarski first. Mr. Monaco noted that other than being a good neighbor, there is no advantage to be gained for the Authority. If statutory regulations permit he will then find out the number of deliveries anticipated by QuickChek. All members agreed that Mrs. Plesnarski will research the statutory regulations and further discuss the request at the next meeting.

***OLD BUSINESS:***

***ADJOURNMENT:*** As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Monaco seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

Respectfully submitted:

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Charles Westfield  
Secretary/Treasurer

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Virginia Weierich  
Recording Secretary