

READINGTON-LEBANON SEWERAGE AUTHORITY AGENDA

October 23, 2024

Meeting Minutes

Announcement that the Sunshine laws have been satisfied for the convening of this meeting.

Pledge of Allegiance.

Roll call:

Board Members: Mr. Burton, Mr. Heller, Mr. Villa, Mr. Cichone, Mr. Mueller, and Mr. Colantano. Administrator Jill Plesnarski.
All present.

Approval of the minutes:

From the September 25 , 2024, meeting.
Motioned by Mr. Villa second by Mr. Colantano all ayes no nays.

Approval of October Bills List.

Motioned by Mr. Burton second by Mr. Colantano all ayes no nays.

Approval of invoices: for October in the amount of **\$55,552.36** and authorization for the Administrator to transfer this amount into the Operating Checking Account on October 31, 2024, and **\$ 12,568.00** paid from the General Fund.

Total Bills: **\$68,120.36**

Motioned by Mr. Mueller second by Mr. Heller all ayes no nays

Approval of October Payroll Transfers:

As per Resolution # 24-17, Approval of the transfer of funds to Payroll Account from the Revenue to cover payroll, taxes, health benefits.

10/11/2024- Payroll-State, Federal, SS taxes **\$16,759.21**

10/25/2024- Payroll-State, Federal, SS taxes, SHBP, FSA **\$20,552.61**

October Payroll Total - **\$37,311.82**

Total funds for October - \$105,432.18

Motioned by Mr. Villa second by Mr. Cichone all ayes no nays

Public: None

New Business:

Introduction of the 2025 budget.

Resolution: 24-27: Pass the Budget Introduction, increase the Capital for 2025 \$500,000.00. @ 17.33 %

Motioned by Mr. Mueller second by Mr. Heller all ayes no nays

Resolution: 24-28: Approval of 2025 Salary increase 4%
Motioned by Mr. Colantano second by Mr. Heller all ayes no nays

Old Business: R3M to discuss upgrade.

Project review.

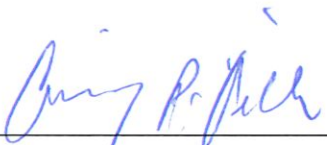
Reviewed slides, decided on option # 3 One Mechanical Screen w/ Grit Removal.
Would like to add O&M Capital column to the presentation.

Create a slide show for the "community". Add DEP standards as per No Alum, biological only. Need an executive summary of why we are doing this, and the impact of the environmental key role, show a history of not spending in the past years. Need rates from both Readington and Lebanon to present to the community. Presentation of project schedule.

Adjournment:

Motioned by Mr. Mueller second by Mr. Heller all ayes no nay

Respectfully Submitted



Craig Villa
Secretary-Treasurer



Jennifer Price
Recording Secretary