

## READINGTON-LEBANON SEWERAGE AUTHORITY

April 26, 2017

**OPENING:** Chairman, Dr. Schaible opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

**PRESENT:** Dr. Schaible, Messrs. Burton, Monaco, Cichone and Ms. Rohrbach members, Mrs. Plesnarski administrator. Dr. Westfield did not attend.

**APPROVAL OF MINUTES:** Motion to approve the minutes from the regular meeting of March 22, 2017 as written, was carried with roll call of ayes all, nays none.

**APPROVAL OF INVOICES:** Motion to approve invoices for April in the amount of \$ **108,062.59** along with authorization for the Administrator to transfer this amount into the Operating Checking account on May 1, 2017 was made by Mr. Burton, seconded by Ms. Rohrbach, and carried with a roll call of ayes all, nays none.

**APPROVAL OF BUDGET STATEMENT:** Motion to acknowledge the review and approve the April Budget Statement without any exceptions noted as written was made by Mr. Monaco, seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

**NEW BUSINESS:** *Process Water Pumps Project* – Mrs. Plesnarski advised the board that the specs were complete. The Bid Notice would run on Monday, May 1 with an expected project completion date of December 23.

*Employment Practice Liability Training* – Mr. Burton and Mr. Cichone attended the EPL training during the NJLM conference in November and asked Mrs. Plesnarski to check

with the NJUAJIF for their credit. Mr. Monaco took the EPL training at home. Ms. Rohrbach and Dr. Schaible will view the online training at home.

*Cyber Risk* – Mrs. Plesnarski noted that the JIF has made members aware that ransom ware and cyber threats are risk liabilities that need to be addressed. In response the JIF will be implementing additional training and coverage. Mr. Burton stated that he could suggest a company that secures businesses against such threats. Mrs. Plesnarski stated that she would contact him to discuss additional strategies to protect the Authority.

***OLD BUSINESS:***

***ADJOURNMENT:*** As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Monaco seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

Respectfully submitted:

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Mr. Burton  
Vice-chairman

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Virginia Weierich  
Recording Secretary