

## READINGTON-LEBANON SEWERAGE AUTHORITY

December 21, 2022

**OPENING:** Dr. Schaible, Chairman opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

**PRESENT:** Dr. Schaible, Messrs. Burton, Heller, Villa, and Cichone members, Mrs. Plesnarski, Administrator. Mr. Monaco did not attend.

**APPROVAL OF MINUTES:** Motion to approve the minutes from the regular meeting of November 22, 2022, as written, was carried with a roll call of ayes all, nays none.

**APPROVAL OF INVOICES:** Motion to approve the invoices for the month of December in the amount of \$ **114,179.63** along with authorization for the administrator to transfer this amount into the Operating Checking account on January 3, 2023 and approval of (1) invoice totaling \$ **8,997.00** paid from the General Fund was made by Mr. Burton seconded by Mr. Heller and carried with a roll call of ayes all, nays none.

**APPROVAL OF BUDGET STATEMENT:** Motion to acknowledge the review and approve the December Budget Statement without any exceptions noted as written was made by Mr. Burton seconded by Mr. Cichone and carried with a roll call of ayes all, nays none.

**NEW BUSINESS:** *Adoption 2023 Budget* - The 2023 Budget as prepared by Ms. Laura Atwell, CPA, PSA from BKC and approved by the board during the October regular meeting was approved by the Division of Local Government Services. Motion to **adopt** the 2023 Budget was made by Mr. Burton, seconded by Mr. Heller and carried with a roll call of ayes all, nays none.

*New Jersey Cash Mgt Improvement Fund* – Mrs. Weierich noted that the transfer from the Capital Acquisition line item is designed to build up the Capital Improvement Fund. Resolution to transfer \$250,000 from the 2022 Capital Acquisitions line item #3300 monies held in the General Fund to the NJ Cash Mgt Capital Improvement Fund was motioned for approval by Mr. Burton, seconded by Mr. Heller and carried with a roll call of ayes all, nays none.

*Resignation of Mr. Monaco* – Mr. Heller announced that his fellow representative from Readington Township, Mr. Monaco would be resigning effective immediately. He further stated that the Township has a replacement representative in mind.

*3<sup>rd</sup> Quarter I&I Report* – Mrs. Plesnarski noted that members had the 3<sup>rd</sup> Quarter I&I Report in their information packets. Mr. Ponte had clarified some data for Mr. O'Brien, confirmed certification of RLSA meters and graphed the correlation of flow between RLSA, Readington Township and Lebanon Borough. Mr. Ponte requested that if there were any questions, he would be able to answer them at the January meeting if needed.

**OLD BUSINESS:** *UV Modules* – Mrs. Plesnarski stated that there is still no completion date for the UV module build. She also noted that rental of the UV modules is more cost effective than incurring DEP fines.

*Oxidation Ditch Rotor* – Mrs. Plesnarski noted that replacement of the rotor is progressing. Coordination of labor, equipment and work site conditions are meshing.

**ADJOURNMENT:** As there was no further business to come before the Board, the meeting was adjourned by motion made by Mr. Burton seconded by Mr. Heller and carried with a roll call of ayes all, nays none.

Respectfully submitted:

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Jonathan Heller  
Secretary/Treasurer

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Virginia Weierich  
Recording Secretary

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RESOLUTION  
22-21  
OF  
READINGTON-LEBANON SEWERAGE AUTHORITY

WHEREAS, the Readington-Lebanon Sewerage Authority Bond Resolution of 1984, section 511:3ii, allows transfers of funds in the General Fund account that are free and clear of any lien or pledge and is in excess of amounts required to be reserved for payment or security of the Bonds and allows for transfers by the filing of an “Officer’s Certificate” and;

WHEREAS, an “Officer’s Certificate” is defined in said Resolution as a certificate signed by an Authority Officer and;

WHEREAS, the Authority in its 2022 Budget has appropriated \$250,000 of Capital Acquisitions monies in account# 3300 and;

WHEREAS, \$250,000 of said monies were not disbursed for fiscal year 2022;

WHEREAS, it is financially prudent to build a reserve for Capital Improvement,

NOW THEREFORE BE IT RESOLVED, that this Resolution be considered an “Officer’s Certificate” and;

NOW THEREFORE BE IT FURTHER RESOLVED, that the Administrator transfer \$250,000 from the General Fund Account to:

State Street Bank and Trust Company  
Boston, MA 02110

For Credit to: State of New Jersey Cash Management Fund

Account of: Readington-Lebanon SA Capital Improvement Fund

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Jonathan Heller  
Secretary/Treasurer

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Vincent Schaible  
Chairman

December 21, 2022  
DATE