

READINGTON-LEBANON SEWERAGE AUTHORITY

February 22, 2017

OPENING: Chairman, Dr. Schaible opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Schaible, Messrs. Burton, Cichone, Monaco and Dr. Westfield members, Mrs. Plesnarski administrator. Ms. Rohrbach did not attend.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of January 25, 2017 as written, was carried with roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve invoices for February in the amount of \$ **79,078.14** along with authorization for the Administrator to transfer this amount into the Operating Checking account on March 1, 2017 was made by Mr. Cichone, seconded by Dr. Westfield. By same motion made by Mr. Cichone approval of (1) invoice totaling **\$12,294.00** to be paid from the General Fund account also on March 1, 2017, seconded by Dr. Westfield, and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve the February Budget Statement without any exceptions noted as written was made by Mr. Cichone, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *Designation PACO* –NJAC 17:27-3.2 provides that each public agency must annually designate an officer or employee to serve as Public Agency Compliance Officer (PACO). Motion to approve the reappointment of Mrs. Weierich as public agency compliance officer was made by Dr. Westfield, seconded by Mr. Cichone, and carried with roll call of ayes all, nays none.

OLD BUSINESS:

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Cichone seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Charles Westfield
Secretary/Treasurer

Virginia Weierich
Recording Secretary

**RESOLUTION Designating Public Agency Compliance Officer
17-8**

WHEREAS, NJAC 17:27-3.2 provides that each public agency shall annually designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.) and;

WHEREAS, the P.A.C.O. is the liaison official for matters concerning NJAC 17:27 to ensure that public contracts comply with an approved affirmative action program and should have the authority to recommend appropriate corrections to the public agency's contracting procedures and;

WHEREAS, it is the policy of the Readington-Lebanon Sewerage Authority to promote and enforce all rules and regulations regarding affirmative action in public purchasing;

NOW THEREFORE BE IT RESOLVED, by the governing body of the Readington-Lebanon Sewerage Authority that Virginia Weierich, is hereby appointed as the Public Agency Compliance Officer for the Readington-Lebanon Sewerage Authority for a term expiring on February 28, 2018.

BE IT FURTHER RESOLVED, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on February 22, 2017.

February 22, 2017
Date

Signature
Virginia Weierich
Recording Secretary