

## READINGTON-LEBANON SEWERAGE AUTHORITY

February 27, 2019

**OPENING:** Secretary/Treasurer, Dr. Westfield opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

**PRESENT:** Messrs. Cichone and Monaco, Dr. Westfield and Ms. Rohrbach members, Mrs. Plesnarski, Administrator. Dr. Schaible and Mr. Burton did not attend.

**APPROVAL OF MINUTES:** Motion to approve the minutes from the regular meeting of January 23, 2019 as written, was carried with roll call of ayes all, nays none.

**APPROVAL OF INVOICES:** Motion to approve the invoices for the month of February in the amount of \$ **72,171.39** along with the authorization for the Administrator to transfer this amount into the Operating Checking account on March 1, 2019 was made by Ms. Rohrbach, seconded by Mr. Monaco, and carried with a roll call of ayes all, nays none.

**APPROVAL OF BUDGET STATEMENT:** Motion to acknowledge the review and approve the February Budget Statement without any exceptions noted as written was made by Ms. Rohrbach, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

**NEW BUSINESS:** *Designation PACO* –NJAC 17:27-3.2 provides that each public agency must annually designate an officer or employee to serve as Public Agency Compliance Officer (PACO). Motion to approve the reappointment of Mrs. Plesnarski as public agency compliance officer was made by Mr. Cichone, seconded by Ms. Rohrbach, and carried with roll call of ayes all, nays none.

**OLD BUSINESS:** *Anti Degradation Study* – Mrs. Plesnarski queried board members if there was a consensus as to whether they would like to proceed with the study. Mrs. Plesnarski reiterated that a decision would need to be made prior to March in order to give Mr. Cosgrove sufficient time to devise a work plan and take the required sampling prior to the permit renewal. Mrs. Plesnarski stated there was no immediate need to do the study. The Authority can remain at 1.45mgd. Mr. Cichone stated that Lebanon Borough may need less gallonage than previously anticipated to comply with their COAH obligation. Mr. Monaco stated that Readington Township is not inclined to do the study. The Township Committee would prefer that if the study becomes needed, then an intervener would fund the study. Board members are anticipating a more definitive clarification of future needs from their respective entities in the very near future. The decision to start the study will be tabled until the next meeting.

**ADJOURNMENT:** As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Monaco seconded by Dr. Westfield and carried with a roll call of ayes all, nays none.

Respectfully submitted:

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Charles Westfield  
Secretary/Treasurer

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Virginia Weierich  
Recording Secretary

**RESOLUTION Designating Public Agency Compliance Officer  
19-8**

**WHEREAS,** NJAC 17:27-3.2 provides that each public agency shall annually designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.) and;

**WHEREAS,** the P.A.C.O. is the liaison official for matters concerning NJAC 17:27 to ensure that public contracts comply with an approved affirmative action program and should have the authority to recommend appropriate corrections to the public agency's contracting procedures and;

**WHEREAS,** it is the policy of the Readington-Lebanon Sewerage Authority to promote and enforce all rules and regulations regarding affirmative action in public purchasing;

**NOW THEREFORE BE IT RESOLVED,** by the governing body of the Readington-Lebanon Sewerage Authority that Jill Plesnarski, is hereby appointed as the Public Agency Compliance Officer for the Readington-Lebanon Sewerage Authority for a term expiring on February 28, 2020.

**BE IT FURTHER RESOLVED,** that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on February 27, 2019.

February 27, 2019  
Date

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Signature  
Charles Westfield  
Secretary/Treasurer