

## READINGTON-LEBANON SEWERAGE AUTHORITY

February 22, 2023

**OPENING:** Dr. Schaible, Chairman opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

**PRESENT:** Dr. Schaible, Messrs. Burton, Villa, Heller, Mueller and Cichone members, Mrs. Plesnarski, Administrator.

**APPROVAL OF MINUTES:** Motion to approve the minutes from the regular meeting of January 25, 2023 as written, was carried with roll call of ayes all, nays none.

**APPROVAL OF INVOICES:** Motion to approve the invoices for the month of February in the amount of \$ **108,997.59** along with the authorization for the Administrator to transfer this amount into the Operating Checking account on March 1, 2023, and approval of (1) invoice totaling \$ **8,997.00** to be paid from the General Fund also on March 1, 2023 was made by Mr. Cichone seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

**APPROVAL OF BUDGET STATEMENT:** Motion to acknowledge the review and approve the February Budget Statement without any exceptions noted as written was made by Mr. Burton seconded by Mr. Heller and carried with a roll call of ayes all, nays none.

**NEW BUSINESS:** *PACO Appointment* - NJAC 17:27-3.2 provides that each public agency must annually designate an officer or employee to serve as Public Agency Compliance Officer (PACO). Motion to approve the reappointment of Mrs. Plesnarski as public agency compliance officer was made by Mr. Burton, seconded by Mr. Villa, and carried with a roll call of ayes all, nays none.

**OLD BUSINESS:** *Oxidation Ditch* – Mrs. Plesnarski informed the board that Pumping Services will be taking the rotor shafts to their shop to install the blades. Their facility is better equipped to maneuver the 25 foot long, 2.5 ton shafts.

*PEOSHA Inspection* – Mrs. Plesnarski updated the board with the results of our biennial inspection. Infractions were minor except for the influent wet well classification. Currently the wet well is considered a permitted entry confined space. An industrial hygienist would need to certify that entry no longer needs to be permitted. This would require air quality monitoring for five days, every four hours. The cost is expected to be high due to the number of hours involved. Mrs. Plesnarski will advise the board once she obtains some quotes for the project. We would have 45 days from report submission to remediate any infractions.

**ADJOURNMENT:** As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Burton seconded by Mr. Cichone and carried with a roll call of ayes all, nays none.

Respectfully submitted:

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Jonathan Heller  
Secretary/Treasurer

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Virginia Weierich  
Recording Secretary

**RESOLUTION Designating Public Agency Compliance Officer  
23-11**

*WHEREAS*, NJAC 17:27-3.2 provides that each public agency shall annually designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.) and;

*WHEREAS*, the P.A.C.O. is the liaison official for matters concerning NJAC 17:27 to ensure that public contracts comply with an approved affirmative action program and should have the authority to recommend appropriate corrections to the public agency's contracting procedures and;

*WHEREAS*, it is the policy of the Readington-Lebanon Sewerage Authority to promote and enforce all rules and regulations regarding affirmative action in public purchasing;

*NOW THEREFORE BE IT RESOLVED*, by the governing body of the Readington-Lebanon Sewerage Authority that Jill Plesnarski, is hereby appointed as the Public Agency Compliance Officer for the Readington-Lebanon Sewerage Authority for a term expiring on February 28, 2024.

*BE IT FURTHER RESOLVED*, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on February 22, 2023.

February 22, 2023  
Date

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Signature  
Vincent Schaible  
Chairman