READINGTON-LEBANON SEWERAGE AUTHORITY

RE-ORGANIZATION MEETING

FEBRUARY 23, 2022

OPENING: This re-organization meeting was opened at 6:30 p.m. by Recording Secretary Virginia Weierich who announced that the Sunshine Laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Schaible, Messrs., Burton, Cichone, Monaco, Dr. Westfield and Mr. Heller members and Ms. Plesnarski administrator.

OATH OF OFFICE: Mr. Burton was appointed by Lebanon Borough to serve a new term of five (5) years as their representative on the RLSA Board.

ELECTION OF OFFICERS: *CHAIRMAN* –Motion to nominate Dr. Schaible as Chairman, was made by Mr. Burton, seconded by Mr. Monaco and carried with ayes all, nays none.

VICE-CHAIRMAN – Motion to nominate Mr. Burton as Vice-Chairman, was made by Mr. Cichone, seconded by Mr. Monaco and carried with ayes all, nays none.

SECRETARY-TREASURER – Motion to nominate Mr. Heller as Secretary-Treasurer, was made by Mr. Burton, seconded by Mr. Cichone, and carried with ayes all, nays none.

APPOINTMENT OF PROFESSIONALS – In compliance with the Local Public Contracts Law (N.J.S.A. 40A: 11 et seq.) requiring that the authorizing of the award of contracts for "Professional Services" without competitive bids must be publicly advertised: the following "Professional Services" were appointed for the year 2022.

ATTORNEY – Motion to retain The Buzak Law Group LLC to serve as legal representation for the Authority was made by Dr. Westfield, seconded by Mr. Monaco, and carried with roll call of ayes all, nays none.

LABOR ATTORNEY – Motion to retain Cleary, Giacobbe, Alfieri, Jacobs, LLC to serve as legal labor representation for the Authority was made by Dr. Westfield, seconded by Mr. Monaco, and carried with a roll call of ayes all, nays none.

ENGINEER – Motion to retain the firm of R3M Engineering, Inc. for professional engineering services was made by Dr. Westfield, seconded by Mr. Monaco, and carried with roll call of ayes all, nays none.

AUDITOR – Motion to retain Bedard, Kurowicki & Co. to serve as auditor for the Authority was made by Dr. Westfield, seconded by Mr. Monaco, and carried with roll call of ayes all, nays none.

ENVIRONMENTAL ENGINEER – Motion to retain the firm of Kleinfelder East, Inc. for professional environmental engineering services was made by Dr. Westfield, seconded by Mr. Monaco, and carried with a roll call of ayes all, nays, none.

DESIGNATION OF AUTHORIZED CHECK SIGNERS: Motion to approve and authorize Chairman Dr. Schaible, Vice Chairman Mr. Burton, and Secretary/Treasurer Mr. Heller as designated check signers for the Authority was made by Mr. Burton, seconded by Mr. Monaco, and carried with roll call of ayes all, nays none.

DESIGNATION OF AUTHORIZED EFT INITIATORS: Motion to approve and authorize Administrator Mrs. Plesnarski, and Assistant to the Administrator Mrs. Weierich as designated EFT initiators for the Authority was made by Mr. Burton, seconded by Mr. Heller, and carried with a roll call of ayes all, nays none.

DESIGNATION OF DEPOSITORIES OF FUNDS: Motion to have depositories of funds designated at Affinity Federal Credit Union, Bank of America, Bank of NY Mellon, Investors Bank, Peapack Gladstone, PNC Bank, TD Bank, Unity Bank, Wells Fargo, and The State of NJ Cash Management Fund was made by Mr. Burton, seconded by Dr. Westfield and carried with roll call of ayes all, nays none.

OFFICIAL NEWSPAPERS: Motion to advertise all legal notices in the Courier News, Hunterdon County Democrat and the Star Ledger was made by Dr. Westfield, seconded by Mr. Burton, and carried with roll call of ayes all, nays none.

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made Mr. Burton, seconded by Dr. Westfield, and carried with roll call of ayes all, nays none.

RESPECTFULLY SUBMITTED:

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Jonathan Heller
Secretary/Treasurer

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Virginia Weierich
Recording Secretary

READINGTON-LEBANON SEWERAGE AUTHORITY
Auditing Professional Service
22-4

PLEASE TAKE NOTICE that the following resolution was adopted by the Readington-Lebanon Sewerage Authority at a meeting duly convened on February 23, 2022.

WHEREAS, there exists a need for Auditing services to the Readington-Lebanon Sewerage, (hereinafter the "Authority") and;

WHEREAS, funds are available for this purpose and;

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

NOW THEREFORE BE IT RESOLVED by the Readington-Lebanon Sewerage Authority as follows:

1. The Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 23, 2022 and filed with the Administrator of the Authority between the Authority and William M. Colantano, Jr., of Bedard, Kurowicki & Co., 39 State Route 12, Suite 2, Flemington, NJ 08822 for the duration of one year at a rate of $220/hr.

2. The contract and resolution authorizing it are available for public inspection in the office of the Administrator during regular business hours.

3. The contract is awarded without competitive bidding as a "Professional Service" because Auditing services are exempt from bidding under N.J.S.A. 40A: 11-5(1) (a)(i).

4. A notice of this resolution shall be published in the official newspapers as required by law within 10 days of its passage.

February 23, 2022
Date

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Signature
Vincent Schaible
Chairman

READINGTON-LEBANON SEWERAGE AUTHORITY
Legal Professional Service
22-5

PLEASE TAKE NOTICE that the following resolution was adopted by the Readington-Lebanon Sewerage Authority at a meeting duly convened on February 23, 2022.

WHEREAS, there exists a need for Legal services to the Readington-Lebanon Sewerage, (hereinafter the "Authority") and;

WHEREAS, funds are available for this purpose and;

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

NOW THEREFORE BE IT RESOLVED by the Readington-Lebanon Sewerage Authority as follows:

1. The Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 23, 2022 and filed with the Administrator of the Authority between the Authority and The Buzak Law Group LLC, Montville Office Park, 150 River Road, Suite N-4, Montville, NJ 07045 for the duration of one year at a rate of $195.00/hr.

2. The contract and resolution authorizing it are available for public inspection in the office of the Administrator during regular business hours.

3. The contract is awarded without competitive bidding as a "Professional Service" because Legal services are exempt from bidding under N.J.S.A. 40A: 11-5(1)(a)(i).

4. A copy of this resolution shall be published in the official newspapers as required by law within 10 days of its passage.

February 23, 2022
Date

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Signature
Vincent Schaible
Chairman

READINGTON-LEBANON SEWERAGE AUTHORITY
Engineering Professional Service
22-6

PLEASE TAKE NOTICE that the following resolution was adopted by the Readington-Lebanon Sewerage Authority at a meeting duly convened on February 23, 2022.

WHEREAS, there exists a need for Consulting Engineering services to the Readington-Lebanon Sewerage, (hereinafter the "Authority") and;

WHEREAS, funds are available for this purpose and;

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

NOW THEREFORE BE IT RESOLVED by the Readington-Lebanon Sewerage Authority as follows:

1. The Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 23, 2022 and filed with the Administrator of the Authority between the Authority and R3M Engineering, Inc., 1405 Route 18 South, Suite 208, Old Bridge, NJ 08857 for the duration of one year at a rate of $225/hr.

2. The contract and resolution authorizing it are available for public inspection in the office of the Administrator during regular business hours.

3. The contract is awarded without competitive bidding as a "Professional Service" because Engineering services are exempt from bidding under N.J.S.A. 40A: 11-5(1)(a)(i).

4. A copy of this resolution shall be published in the official newspapers as required by law within 10 days of its passage.

February 23, 2022
Date

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Signature
Vincent Schaible
Chairman

READINGTON-LEBANON SEWERAGE AUTHORITY
Environmental Engineering Professional Service
22-7

PLEASE TAKE NOTICE that the following resolution was adopted by the Readington-Lebanon Sewerage Authority at a meeting duly convened on February 23, 2022.

WHEREAS, there exists a need for Consulting Environmental Engineering services to the Readington-Lebanon Sewerage, (hereinafter the "Authority") and;

WHEREAS, funds are available for this purpose and;

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bid must be publicly advertised;

NOW THEREFORE BE IT RESOLVED by the Readington-Lebanon Sewerage Authority as follows:

1. The Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 23, 2022 and filed with the Administrator of the Authority between the Authority and Kleinfelder East, Inc., 150 College Road West, Suite 100, Princeton, NJ 08540 for the duration of one year at a rate of $235-295/hr.

2. The contract and resolution authorizing it are available for public inspection in the office of the Administrator during regular business hours.

3. The contract is awarded without competitive bidding as a "Professional Service" because Engineering services are exempt from bidding under N.J.S.A. 40A: 11-5(1)(a)(i).

4. A copy of this resolution shall be published in the official newspapers as required by law within 10 days of its passage.

February 23, 2022
Date

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Signature
Vincent Schaible
Chairman

READINGTON-LEBANON SEWERAGE AUTHORITY
Legal Professional Service
22-8

PLEASE TAKE NOTICE that the following resolution was adopted by the Readington-Lebanon Sewerage Authority at a meeting duly convened on February 23, 2022.

WHEREAS, there exists a need for Legal services to the Readington-Lebanon Sewerage, (hereinafter the "Authority") and;

WHEREAS, funds are available for this purpose and;

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(i) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

NOW THEREFORE BE IT RESOLVED by the Readington-Lebanon Sewerage Authority as follows:

1. The Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 23, 2022 and filed with the Administrator of the Authority between the Authority and Cleary, Giacobbe, Alfieri, Jacobs LLC, 169 Ramapo Valley Road, UL 105, Oakland, NJ 07436 for the duration of one year at a rate of $165.00/hr.

2. The contract and resolution authorizing it are available for public inspection in the office of the Administrator during regular business hours.

3. The contract is awarded without competitive bidding as a "Professional Service" because Legal services are exempt from bidding under N.J.S.A. 40A: 11-5(1)(a)(i).

4. A copy of this resolution shall be published in the official newspapers as required by law within 10 days of its passage.

February 23, 2022
Date

_____
Signature
Vincent Schaible
Chairman