

## READINGTON-LEBANON SEWERAGE AUTHORITY

## RE-ORGANIZATION MEETING

FEBRUARY 2, 2015

**OPENING:** This re-organization meeting was opened at 6:30 p.m. by Recording Secretary Virginia Weierich who announced that the Sunshine Laws have been satisfied for the convening of this meeting.

**PRESENT:** Messrs., Cichone, Burton, Monaco, and Dr. Westfield members. Mr. McCray administrator, Dr. Schaible and Ms. Rohrbach did not attend.

**OATH OF OFFICE:** Dr. Charles Westfield was appointed by Readington Township to serve new term of five (5) years as their representative on the RLSA Board.

**ELECTION OF OFFICERS:** *CHAIRMAN* – Motion to nominate Dr. Schaible as Chairman, was made by Mr. Cichone, seconded by Mr. Burton and carried with ayes all, nays none.

*VICE-CHAIRMAN* – Motion to nominate Mr. Burton as Vice-Chairman, was made by Mr. Cichone, seconded by Dr. Westfield and carried with ayes all, nays none.

*SECRETARY-TREASURER* – Motion to nominate Dr. Westfield as Secretary-Treasurer, was made by Mr. Cichone, seconded by Mr. Monaco, and carried with ayes all, nays none.

**APPOINTMENT OF PROFESSIONALS** – In compliance with the Local Public Contracts Law (N.J.S.A. 40A: 11 et seq.) requiring that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised: the following “Professional Services” were appointed for the year 2015.

*AUDITOR* – Motion to retain Mr. William M. Colantano, Jr. of the firm William Colantano as auditing firm for the Authority was made by Mr. Cichone, seconded by Dr. Westfield, and carried with roll call of ayes all, nays none.

*ENGINEER* – Motion to retain the firm of R3M Engineering, Inc. for professional engineering services was made by Mr. Cichone, seconded by Dr. Westfield, and carried with roll call of ayes all, nays none.

*ENVIRONMENTAL ENGINEER* – Motion to retain the firm of Kleinfelder East, Inc. for professional environmental engineering service was made by Mr. Cichone, seconded by Dr. Westfield, and carried with a roll call of ayes all, nays, none.

***DESIGNATION OF AUTHORIZED CHECK SIGNERS:*** Motion to approve and authorize Chairman Dr. Schaible, Vice Chairman Mr. Burton, and Secretary/Treasurer Dr. Westfield as designated check signers for the Authority was made by Mr. Cichone, seconded by Dr. Westfield, and carried with roll call of ayes all, nays none.

***DESIGNATION OF DEPOSITORIES OF FUNDS:*** Motion to have depositories of funds designated at Bank of America, Bank of NY Mellon, Community First Bank, Peapack Gladstone, PNC Bank, Sun National Bank, TD Bank, Unity Bank, Wells Fargo, and The State of NJ Cash Management Fund was made by Mr. Monaco, seconded by Dr. Westfield and carried with roll call of ayes all, nays none.

***OFFICIAL NEWSPAPERS:*** Motion to advertise all legal notices in the Courier News, Hunterdon County Democrat and the Star Ledger was made by Mr. Monaco, seconded by Dr. Westfield, and carried with roll call of ayes all, nays none.

***ADJOURNMENT:*** As there was no further business to come before the Board, meeting was adjourned by motion made Dr. Westfield, seconded by Mr. Burton, and carried with roll call of ayes all, nays none.

RESPECTFULLY SUBMITTED:

---

Charles Westfield  
Secretary/Treasurer

---

Virginia Weierich  
Recording Secretary

PUBLIC NOTICE  
READINGTON-LEBANON SEWERAGE AUTHORITY  
15-4

PLEASE TAKE NOTICE that the following resolution was adopted by the Readington-Lebanon Sewerage Authority at a meeting duly convened on February 2, 2015.

WHEREAS, there exists a need for Auditing services to the Readington-Lebanon Sewerage, (hereinafter the "Authority") and;

WHEREAS, funds are available for this purpose and;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

NOW THEREFORE BE IT RESOLVED by the Readington-Lebanon Sewerage Authority as follows:

1. The Vice Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 2, 2015 and filed with the Administrator of the Authority between the Authority and William M. Colantano, Jr., 100 Route 31 North, Washington, NJ 07882-1530 for the duration of one year at an annual fee not to exceed \$14,000.
2. The contract and resolution authorizing it are available for public inspection in the office of the Administrator during regular business hours.
3. The contract is awarded without competitive bidding as a "Professional Service" because Auditing services are exempt from bidding under N.J.S.A. 40A: 11-1 (6) (a).
4. A copy of this resolution shall be published in the official newspapers as required by law within 10 days of its passage.

ADOPTED: February 2, 2015  
Charles Westfield  
Secretary/Treasurer

PUBLIC NOTICE  
READINGTON-LEBANON SEWERAGE AUTHORITY  
15-5

PLEASE TAKE NOTICE that the following resolution was adopted by the Readington-Lebanon Sewerage Authority at a meeting duly convened on February 2, 2015.

WHEREAS, there exists a need for Consulting Engineering services to the Readington-Lebanon Sewerage, (hereinafter the "Authority") and;

WHEREAS, funds are available for this purpose and;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

NOW THEREFORE BE IT RESOLVED by the Readington-Lebanon Sewerage Authority as follows:

1. The Vice Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 2, 2015 and filed with the Administrator of the Authority between the Authority and R3M Engineering, Inc., 1405 Route 18 South, Suite 208, Old Bridge, NJ 08857 for the duration of one year at a rate of \$150-200/hr.
2. The contract and resolution authorizing it are available for public inspection in the office of the Administrator during regular business hours.
3. The contract is awarded without competitive bidding as a "Professional Service" because Engineering services are exempt from bidding under N.J.S.A. 40A: 11-1 (6) (a).
4. A copy of this resolution shall be published in the official newspapers as required by law within 10 days of its passage.

ADOPTED: February 2, 2015  
Charles Westfield  
Secretary/Treasurer



PUBLIC NOTICE  
READINGTON-LEBANON SEWERAGE AUTHORITY  
15-6

PLEASE TAKE NOTICE that the following resolution was adopted by the Readington-Lebanon Sewerage Authority at a meeting duly convened on February 2, 2015.

WHEREAS, there exists a need for Consulting Environmental Engineering services to the Readington-Lebanon Sewerage, (hereinafter the "Authority") and;

WHEREAS, funds are available for this purpose and;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bid must be publicly advertised;

NOW THEREFORE BE IT RESOLVED by the Readington-Lebanon Sewerage Authority as follows:

1. The Vice Chairman and Secretary be and they are hereby authorized and directed to execute a certain agreement dated February 2, 2015 and filed with the Administrator of the Authority between the Authority and Kleinfelder East, Inc., Research Park, 321 Wall St., Princeton, NJ 08540 for the duration of one year at a rate of \$235-275/hr.
2. The contract and resolution authorizing it are available for public inspection in the office of the Administrator during regular business hours.
3. The contract is awarded without competitive bidding as a "Professional Service" because Engineering services are exempt from bidding under N.J.S.A. 40A: 11-1 (6) (a).
4. A copy of this resolution shall be published in the official newspapers as required by law within 10 days of its passage.

ADOPTED: February 2, 2015  
Charles Westfield  
Secretary/Treasurer