

READINGTON-LEBANON SEWERAGE AUTHORITY

January 27, 2016

OPENING: Secretary/Treasurer Dr. Westfield opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Westfield, Messrs., Cichone, Monaco and Ms. Rohrbach via telephone members and Mrs. Plesnarski administrator. Dr. Schaible and Mr. Burton did not attend.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of November 24, 2015 as written, was carried with roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve the invoices for the month of January in the amount of \$91,366.52 along with the authorization for the Administrator to transfer this amount into the Operating Checking account on February 1, 2016 was made by Mr. Cichone, seconded by Mr. Monaco. By same motion made by Mr. Cichone approval of (2) invoices in the amount of \$172,968.87 to be paid from the General Fund also on February 1, 2016, seconded by Mr. Monaco, and carried with a roll call of ayes all, nays none. Due to canceled December meeting, approval of invoices for December in the amount of \$72,778.37 paid from the Operating Checking account and approval of (1) invoice in the amount of \$5,497.50 paid from the General Fund account was made by same motion by Mr. Cichone, seconded by Mr. Monaco, and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve the December and January Budget Statement without any exceptions noted as written was made by Mr. Cichone, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *2016 Budget Adoption* – The 2016 budget as prepared by William M. Colantano, Jr., CPA, PSA, RMA and approved by the board during the October regular meeting was returned approved by the Division of Local Government Services. Motion to **Adopt** the 2016 Budget was made by Mr. Cichone, seconded by Ms. Rohrbach and carried with roll call of ayes all, nays none.

2016–2017 Meeting Schedule – Motion to approve the meeting schedule for 2016-2017 as prepared was made by Mr. Monaco, seconded by Mr. Cichone, and carried with roll call of ayes all, nays none.

Sludge Hauling Bid - The results of the sludge hauling bid were presented, Gary W. Gray Trucking, Inc. bid was the lowest bid received at \$290.00 per round trip load, a decrease from 2015 of \$6.00 per load. Motion to approve the contract award to Gary W. Gray Trucking, Inc., and authorize “Notice of Award” was made by Mr. Cichone, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

Liquid Nitrate Oxygen Bid (Bioxide) - As there was only one bid for the supply of Liquid Nitrate Oxygen (Bioxide) from the same supplier as last year, Board Members approved and accepted the bid from Evoqua Water Technologies LLC, from Sarasota, FL. The purchase price was \$2.596 per gallon for approximately 14,000 gallons. The 2015 price per gallon was \$2.556 representing a 1.5% increase. Motion to accept the bid from Evoqua Water Technologies LLC., and authorize “Notice of Award” was made by Mr. Monaco, seconded by Mr. Cichone and carried with roll call of ayes all, nays none recorded.

Belt Press Filter Progress Report– Mrs. Plesnarski updated the board on the ongoing belt filter press project. The belt filter press has been installed. Employees have undergone training and the press is up and running. Mrs. Plesnarski noted that the completion date of February 10, 2016 is still targeted. Only painting remains to be done but due to the dampness of the room we have requested that they do not start until next week. If they

are not completed by February 10, 2016 we have agreed not to seek compensation from Cothery Construction as they have worked in good faith.

OLD BUSINESS:

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Dr. Westfield seconded by M. Monaco and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Charles Westfield
Secretary/Treasurer

Virginia Weierich
Recording Secretary

RESOLUTION FOR PAYMENT OF INVOICES
15-17

WHEREAS, in the absence of a regular public meeting of the Readington-Lebanon Sewerage Authority which was required to be cancelled; and

WHEREAS, invoices for the operating expenses, and general fund expenses which would normally be approved for payment at said meeting should be paid in a prompt manner;

NOW THEREFORE BE IT RESOLVED that the Administrator, Chairman and/or Vice-Chairman, Secretary Treasurer be authorized to approve said invoices and issue checks in payment thereof; and

BE IT FURTHER RESOLVED that a listing of said invoices be submitted to the full membership for ratification at the next regularly schedule meeting of the Authority.

December 16, 2015
Date

Signature

2016 ADOPTED BUDGET RESOLUTION

Readington-Lebanon Sewerage Authority (Name) AUTHORITY

FISCAL YEAR: **FROM:** January 1, 2016 **TO:** December 31, 2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Readington-Lebanon Sewerage Authority for the fiscal year beginning January 1, 2016 and ending, December 31, 2016 has been presented for adoption before the governing body of the Readington-Lebanon Sewerage Authority at its open public meeting of January 27, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,601,270, Total Appropriations, including any Accumulated Deficit, if any, of \$1,726,270 and Total Unrestricted Net Position utilized of \$125,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$115,000 and Total Unrestricted Net Position planned to be utilized of \$115,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Readington-Lebanon Sewerage Authority, at an open public meeting held on January 27, 2016 that the Annual Budget and Capital Budget/Program of the Readington-Lebanon Sewerage Authority for the fiscal year beginning, January 1, 2016 and, ending, December 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

1/27/16

(Date)

Governing Body

Member:

Vincent Schaible

Richard Burton

Charles Westfield

Edward Cichone

Ron Monaco

Tanya Rohrbach

Recorded Vote

Aye

Nay

Abstain

Absent

X

X

X

X

X

X

16-2

RESOLUTION

2016-2017 Meeting Schedule

Readington-Lebanon Sewerage Authority
Old Highway 28, PO Box 136
Whitehouse, NJ 08888-0136

Whereas, in compliance with the provisions of the Open Public Meetings Act of the State of New Jersey, the Readington-Lebanon Sewerage Authority announces that the regular meeting day of the Authority be held on the fourth Wednesday of each month, except where indicated * and beginning at 6:30pm at the plant office on Old Highway 28, Whitehouse, NJ.

Whereas, the following dates are established as the regular meeting dates of the Readington-Lebanon Sewerage Authority in the calendar year 2016-2017:

*FEBRUARY (RE-ORG)	1 (MON)
FEBRUARY	24
MARCH	23
APRIL	27
MAY	25
JUNE	22
JULY	27
AUGUST	24
SEPTEMBER	28
OCTOBER	26
*NOVEMBER	22 (TUES)
*DECEMBER	21

- 2017 -

JANUARY	25
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Be It Resolved, that, a copy of this Resolution shall be:

- (a) advertised in the Courier News and Hunterdon Democrat;
- (b) Posted on the Readington-Lebanon Sewerage Authority website www.rlsa-nj.com;

Be It Further Resolved, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on January 27, 2016.

January 27, 2016
Date

Recording Secretary Signature
Virginia Weierich

16-3
RESOLUTION
Sludge Hauling Contract

WHEREAS, the Readington-Lebanon Sewerage Authority has agreed to purchase Sludge Hauling Services

WHEREAS, the Governing Body of Readington-Lebanon Sewerage Authority have all been advised and are in agreement with said purchase.

WHEREAS, General Provisions and Contracts through State agency rules have been applied.

BE IT RESOLVED, that Gary W. Gray Trucking, Inc. and Readington-Lebanon Sewerage Authority have entered into said contract pursuant to N.J.S.A. 40A: 11-12,

BE IT FURTHER RESOLVED, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at it's meeting on January 27, 2016.

January 27, 2016

Date

Signature
Virginia Weierich
Recording Secretary

16-4
RESOLUTION
Liquid Nitrate Oxygen Contract

WHEREAS, the Readington-Lebanon Sewerage Authority has agreed to purchase Liquid Nitrate Oxygen

WHEREAS, the Governing Body of Readington-Lebanon Sewerage Authority have all been advised and are in agreement with said purchase.

WHEREAS, General Provisions and Contracts through State agency rules have been applied.

BE IT RESOLVED, that Evoqua Water Technologies LLC and Readington-Lebanon Sewerage Authority have entered into said contract pursuant to N.J.S.A. 40A: 11-12,

BE IT FURTHER RESOLVED, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at it's meeting on January 27, 2016.

January 27, 2016
Date

Signature
Virginia Weierich
Recording Secretary