

READINGTON-LEBANON SEWERAGE AUTHORITY

January 25, 2017

OPENING: Vice Chairman, Mr. Burton opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Messrs. Burton, Cichone, Monaco, Ms. Rohrbach and Dr. Westfield members, Mrs. Plesnarski administrator. Dr. Schaible did not attend.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of December 21, 2016 as written, was carried with roll call of ayes all, nays none, Mr. Monaco abstained.

APPROVAL OF INVOICES: Motion to approve invoices for January in the amount of \$ **81,212.85** along with authorization for the Administrator to transfer this amount into the Operating Checking account on February 1, 2017 was made by Mr. Cichone, seconded by Ms. Rohrbach, and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve the January Budget Statement without any exceptions noted as written was made by Mr. Cichone, seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *2017-2018 Meeting Schedule* – Mr. Burton suggested moving the Re-Organization meeting to February 22 to be immediately followed by the regular meeting. All members were in agreement. Motion to approve the meeting schedule for 2017-2018 as prepared with the change to the Re-Org date was made by Mr. Cichone, seconded by Ms. Rohrbach, and carried with roll call of ayes all, nays none.

Liquid Nitrate Oxygen Bid (Bioxide) - As there was only one bid for the supply of Liquid Nitrate Oxygen (Bioxide) from the same supplier as last year, Board Members approved and accepted the bid from Evoqua Water Technologies LLC, from Sarasota, FL. The purchase price was \$2.617 per gallon for approximately 14,000 gallons. The 2016 price per gallon was \$2.596 representing a 0.81% increase. Motion to accept the bid from Evoqua Water Technologies LLC., and authorize "Notice of Award" was made by Mr. Cichone, seconded by Ms. Rohrbach and carried with roll call of ayes all, nays none recorded.

Sludge Hauling Bid - The results of the sludge hauling bid were presented, LMR Disposal LLC bid was the lowest bid received at \$293.50 per round trip load, a 1.21% per load increase from 2016. Motion to approve the contract award to LMR Disposal LLC, and authorize "Notice of Award" was made by Mr. Cichone, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

QuickChek Easement Request – Mr. Monaco introduced Mr. Durling adding that he was here to address concerns that members brought up during the last meeting's informal discussion. Mr. Dean Durling, CEO of QuickChek presented his proposed request for a cross access easement. Mr. Durling is proposing a 26,000 sq ft addition and would like to create a drive around for delivery vehicles to avoid the need for them to make a u-turn to exit. It is anticipated that the weekly deliveries would consist of two tractor trailers, three garbage trucks, three recycling trucks, two box trucks, two FedEx/UPS trucks. In an attempt to preserve the historic character of Old Highway 28 he would like to preserve any trees and landscaping buffering the building from the road. To this end access to the Authority's existing driveway would provide a remedy. Mr. Durling offered to pay all costs associated with obtaining the easement. This would include legal and engineering fees and maintenance costs including snow removal. Mr. Durling noted that as an alternative to obtaining the easement he would widen and extend an existing front parking lot to allow delivery truck drive around access. This alternative would require

removal of existing road buffering landscaping. Mr. Durling brought the easement proposal before the Authority in an attempt to provide the planning board with an alternative to disturbing the existing landscape buffer. Ms. Rohrbach questioned whether the parking area in the front of the building could be moved to the back. Mr. Durling noted that the area in question was for visitor and handicapped parking. It is advantageous to have those spots in the front. Mr. Burton and Mrs. Plesnarski were both apprehensive about sharing the driveway with another entity. Mr. Cichone noted that additional trees could be planted after the widening. Ms. Rohrbach was concerned that Authority sludge hauling and QuickCheck tractor trailer deliveries could try to access the drive simultaneously. Mr. Cichone and Mrs. Plesnarski expressed security concerns if trucks made the wrong turn and ended up in the Authority. All members were in agreement that as there is a viable alternative to the easement and as such deny the QuickChek easement request.

Process Water Pumps Update – Mrs. Plesnarski advised the board that the cost for the process water pumps project has increased over the original \$18,000 for engineering design and \$80,000 for the pumps and installation. R3m Engineering costs will be for an additional \$12,000.00. The scope of the project has been modified. Separation of controllers from pumps was requested as the Authority has experienced controller failure prior to pump failure, and redesign of conduit will be encompassed in the revised bid spec. Mr. Ponte noted that the electrical engineering design was another \$6,000.00 additional but due to lack of adequate internal oversight it was not a cost he would pass on to the Authority. Equipment cost and installation with the new pump configuration will increase an additional \$80,000 totaling \$160,000. Total engineering costs will increase an additional \$12,000 totaling \$30,000. Members were in agreement to the change in scope and additional costs for the project, ultimately ending with a better product. Ms. Plesnarski advised Dr. Westfield that the expected life of the pumps would be approximately 25 years. Motion to approve the increase in engineering costs and construction costs for the process water pumps was made by Mr. Cichone, seconded by Dr. Westfield and carried with a roll call of ayes all, nays none.

OLD BUSINESS:

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Burton seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Charles Westfield
Secretary/Treasurer

Virginia Weierich
Recording Secretary

17-1
RESOLUTION
2017-2018 Meeting Schedule
Readington-Lebanon Sewerage Authority
Old Highway 28, PO Box 136
Whitehouse, NJ 08888-0136

Whereas, in compliance with the provisions of the Open Public Meetings Act of the State of New Jersey, the Readington-Lebanon Sewerage Authority announces that the regular meeting day of the Authority be held on the fourth Wednesday of each month, except where indicated * and beginning at 6:30pm at the plant office on Old Highway 28, Whitehouse, NJ.

Whereas, the following dates are established as the regular meeting dates of the Readington-Lebanon Sewerage Authority in the calendar year 2017-2018:

FEBRUARY (Re-Org & Regular)	22
MARCH	22
APRIL	26
MAY	24
JUNE	28
JULY	26
AUGUST	23
SEPTEMBER	27
OCTOBER	25
*NOVEMBER	21 (TUES)
*DECEMBER	20

- 2018 -

JANUARY	24
---------	----

Be It Resolved, that, a copy of this Resolution shall be:

- (a) advertised in the Courier News and Hunterdon Democrat;
- (b) Posted on the Readington-Lebanon Sewerage Authority website www.rlsa-nj.com;

Be It Further Resolved, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on January 25, 2017.

January 25, 2017
Date

Recording Secretary Signature
Virginia Weierich

17-2
RESOLUTION
Liquid Nitrate Oxygen Contract

WHEREAS, the Readington-Lebanon Sewerage Authority has agreed to purchase Liquid Nitrate Oxygen

WHEREAS, the Governing Body of Readington-Lebanon Sewerage Authority have all been advised and are in agreement with said purchase.

WHEREAS, General Provisions and Contracts through State agency rules have been applied.

BE IT RESOLVED, that Evoqua Water Technologies LLC and Readington-Lebanon Sewerage Authority have entered into said contract pursuant to N.J.S.A. 40A: 11-12,

BE IT FURTHER RESOLVED, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at it's meeting on January 25, 2017.

January 25, 2017
Date

Signature
Virginia Weierich
Recording Secretary

17-3
RESOLUTION
Sludge Hauling Contract

WHEREAS, the Readington-Lebanon Sewerage Authority has agreed to purchase Sludge Hauling Services

WHEREAS, the Governing Body of Readington-Lebanon Sewerage Authority have all been advised and are in agreement with said purchase.

WHEREAS, General Provisions and Contracts through State agency rules have been applied.

BE IT RESOLVED, that LMR Disposal LLC and Readington-Lebanon Sewerage Authority have entered into said contract pursuant to N.J.S.A. 40A: 11-12,

BE IT FURTHER RESOLVED, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at it's meeting on January 25, 2017.

January 25, 2017

Date

Signature
Virginia Weierich
Recording Secretary