

READINGTON-LEBANON SEWERAGE AUTHORITY

January 22, 2020

OPENING: Dr. Schaible, Chairman opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Schaible, Messrs. Monaco, Dr. Westfield and Ms. Rohrbach members, Mrs. Plesnarski, Administrator. Mr. Burton and Mr. Cichone did not attend.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of December 18, 2019 as written, was carried with roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve the invoices for the month of January in the amount of \$ **104,225.27** along with the authorization for the Administrator to transfer this amount into the Operating Checking account on February 3, 2020 was made by Mr. Monaco, seconded by Ms. Rohrbach, and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve the January Budget Statement without any exceptions noted as written was made by Ms. Rohrbach, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *2020–2021 Meeting Schedule* – All members reviewed the proposed 2020-2021 Meeting Schedule. Dr. Schaible noted that the November meeting will be held on a Tuesday due to Thanksgiving and the December meeting will be held on the third Wednesday. Motion to approve the meeting schedule for 2020-2021 as prepared was made by Dr. Westfield, seconded by Ms. Rohrbach, and carried with roll call of ayes all, nays none.

Liquid Nitrate Oxygen Bid (Bioxide) - As there was only one bid for the supply of Liquid Nitrate Oxygen (Bioxide) from the same supplier as last year, Board Members approved and accepted the bid from Evoqua Water Technologies LLC, from Sarasota, FL. The purchase price was \$2.778 per gallon for approximately 14,000 gallons. The 2019 price per gallon was \$2.724 representing a 1.98% increase. Motion to accept the bid from Evoqua Water Technologies LLC and authorize "Notice of Award" was made by Ms. Rohrbach, seconded by Mr. Monaco and carried with roll call of ayes all, nays none recorded.

Sludge Hauling Bid - The results of the sludge hauling bid were presented, Russell Reid Waste Hauling and Disposal Service Co, Inc. bid was the lowest bid received at \$365.00 per round trip load, a 12% per load increase from 2019. Motion to approve the contract award to Russell Reid Waste Hauling and Disposal Service Co, Inc and authorize "Notice of Award" was made by Dr. Westfield, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

NJUAJIF Training – Mrs. Plesnarski reminded all board members that EPL training was available on-line and needed to be completed by May 1, 2020 for the Authority to receive credit. The on-line training is available for those members who were unable to attend the in person seminar during the November conference.

Meter Reconciliation – Mrs. Plesnarski informed the board that Jim Hill of Frey Engineering LLC, the contracted engineer for LBSA would like to place an in-line flow meter inside the RLSA Lebanon pump station. Mrs. Plesnarski noted that the request presents several problems. The primary issue will be access. The pump station is locked and is only accessible to RLSA employees. Mr. Hill would like to install a modem to read his meter requiring Verizon technicians to install and Frey Engineering employees to require access. Mrs. Plesnarski noted that should the pump station flood/electrical surge and damage their equipment, RLSA does not want to be held liable. Mrs. Plesnarski also noted that it would be a flow comparison of two different types of meters. The RLSA meter that is installed in the Lebanon pump station is a stationary Parshall flume meter.

The meter used by Frey Engineering will be an in line portable meter. The stationary meter is calibrated every year for accuracy and was last certified in July 2019. The meter was also checked by a vendor of Frey Engineering's choice and was also found to be accurate. Portable meters need to be calibrated for high and low flow events and upon site change. The time spans between event readings will also be different for each meter. Dr. Westfield noted that trying to compare flow using two different types of technology is scientifically unsound. Additionally, even if the meters had identical technology, no two meters will have the exact same reading. Mrs. Plesnarski agreed. Ms. Rohrbach questioned the reasoning behind double checking a calibrated and certified meter and if Mr. Hill will bring a professional to provide a professional third-party recommendation. Mr. Hill has noted that the difference in meter readings can be between 5,000-30,000 gallons per day. Dr. Schaible clarified that Lebanon Borough would like to independently check that the flow reading to RLSA is correct. The borough's usage has increased over the past 2-3 years. Board members agreed that Mr. Hill should be invited to the next regular meeting in February to explain his usage of a portable in line meter and provide actual user data. Mr. Monaco suggested that Mr. Hill provide contracted versus on-line usage for Lebanon over the time period in question.

OLD BUSINESS:

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Dr. Schaible seconded by Dr. Westfield and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Charles Westfield
Secretary/Treasurer

Virginia Weierich
Recording Secretary

20-1
RESOLUTION
2020-2021 Meeting Schedule
Readington-Lebanon Sewerage Authority
Old Highway 28, PO Box 136
Whitehouse, NJ 08888-0136

Whereas, in compliance with the provisions of the Open Public Meetings Act of the State of New Jersey, the Readington-Lebanon Sewerage Authority announces that the regular meeting day of the Authority be held on the fourth Wednesday of each month, except where indicated * and beginning at 6:30pm at the plant office on Old Highway 28, Whitehouse, NJ.

Whereas, the following dates are established as the regular meeting dates of the Readington-Lebanon Sewerage Authority in the calendar year 2020-2021:

FEBRUARY (Re-Org & Regular)	26
MARCH	25
APRIL	22
MAY	27
JUNE	24
JULY	22
AUGUST	26
SEPTEMBER	23
OCTOBER	28
*NOVEMBER	24
*DECEMBER	16

- 2021 -

JANUARY	27
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Be It Resolved, that, a copy of this Resolution shall be:

- (a) advertised in the Courier News and Hunterdon Democrat;
- (b) Posted on the Readington-Lebanon Sewerage Authority website www.rlsa-nj.com;

Be It Further Resolved, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on January 22, 2020.

January 22, 2020

Date

Recording Secretary Signature
Virginia Weierich

20-2
RESOLUTION
Liquid Nitrate Oxygen Contract

WHEREAS, the Readington-Lebanon Sewerage Authority has agreed to purchase Liquid Nitrate Oxygen

WHEREAS, the Governing Body of Readington-Lebanon Sewerage Authority have all been advised and are in agreement with said purchase.

WHEREAS, General Provisions and Contracts through State agency rules have been applied.

BE IT RESOLVED, that Evoqua Water Technologies LLC and Readington-Lebanon Sewerage Authority have entered into said contract pursuant to N.J.S.A. 40A: 11-12,

BE IT FURTHER RESOLVED, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at it's meeting on January 22, 2020.

January 22, 2020
Date

Signature
Virginia Weierich
Recording Secretary

20-3
RESOLUTION
Sludge Hauling Contract

WHEREAS, the Readington-Lebanon Sewerage Authority has agreed to purchase Sludge Hauling Services

WHEREAS, the Governing Body of Readington-Lebanon Sewerage Authority have all been advised and are in agreement with said purchase.

WHEREAS, General Provisions and Contracts through State agency rules have been applied.

BE IT RESOLVED, that RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC. and Readington-Lebanon Sewerage Authority have entered into said contract pursuant to N.J.S.A. 40A: 11-12,

BE IT FURTHER RESOLVED, that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at it's meeting on January 22, 2020.

January 22, 2020
Date

Signature
Virginia Weierich
Recording Secretary