

READINGTON-LEBANON SEWERAGE AUTHORITY

January 28, 2026
Minutes

Opening: Mr. Burton , Chairman opened this regular meeting and announcement that the Sunshine laws have been satisfied for the convening of this meeting.

Present: Board Members: Mr. Burton, Mr. Heller, Mr. Villa, Mr. Mueller, Mr. Pittenger, Mr. Colantano, Administrator Michael Hajjar.
Mr. Pittinger is absent.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of December 17, 2025, as written.

Motioned by Mr. Villa, second by Mr. Mueller, Mr. Burton abstained, roll call all ayes no nays.

Resolution 26-01:

Designation of QPA

Motioned by Mr. Mueller, second by Mr. Heller, roll call all ayes no nays.

Resolution 26-02:

Meeting Schedule 2026-2027.

Motioned by Mr. Mueller, second by Mr. Heller, roll call all ayes no nays.

Resolution 26-03:

Designating a Redactor.

Motioned by Mr. Heller, second by Mr. Mueller, roll call all ayes no nays.

Resolution 26-04:

Designated P.A.C.O

Motioned by Mr. Colantano, second by Mr. Heller, roll call all ayes no nays.

Resolution 26-05:

Sludge Hauling Contract- Synagro-Epic

Motioned by Mr. Mueller, second by Mr. Heller, roll call all ayes no nays.

Resolution 26-06:

Liquid Nitrate Oxygen Bid- Evoqua Water Tech

Motioned by Mr. Heller, second by Mr. Mueller, roll call all ayes no nays.

Resolution 26-07:

Designation of Pension and Benefits- Administrator and Certifying Officer

Motioned by Mr. Villa, second by Mr. Mueller, roll call all ayes no nays.

Resolution 26-08:

Designation of Health Care (SHBP)- Administrator and Certifying Officer

Mr. Motioned by Mr. Villa, second by Mr. Mueller, roll call all ayes no nays.

Resolution 26-09:

Approval of the Unity Bank contract and transfer funds from Bank of America

Motioned by Mr. Colantano, second by Mr. Mueller, roll call all ayes no nays.

APPROVAL OF INVOICES:

2025- Budget appropriations- \$58,987.26

2026- January bills- \$ 115455.60

General Fund- \$15,675.75

Total Bills: \$ 190,118.61

Motioned by Mr. Heller, second by Mr. Heller, roll call all ayes no nays.

APPROVAL OF PAYROLL:

As per Resolution # 24-17, Approval of the transfer of funds to Payroll Account from the Revenue account to cover payroll, taxes and health benefits.

1/2/2026- Payroll, State, Federal, SS, Medicare, SHBP. \$ 18,580.04

1/16/2026- Payroll, State, Federal, SS, Medicare. - \$17,632.28

1/30/2026- Payroll, State, Federal, SS, Medicare, SHBP, FSA & Pers. - \$20,115.61

1/30/2026- Division of Pension Employer Appropriation- \$ 66,407.00

1/30/2026- Matthew O'Donnell Paycheck- \$1,852.17

January Payroll- **\$124,587.10**

Motioned by Mr. Heller, second by Mr. Villa, roll call all ayes no nays.

Total Funds for January **\$314,705.71**

Public:

None

Old Business:

R3M- I & I for 4th quarter of 2025.

As discussed with Manuel from the report.

New Business:

None

Resolution to go into executive session as per N.J.S.A 10:4-12(8).

“In accordance with the provisions of the Open Public Records Act, N.J.S.A 10:4-12, be it resolved that the RLSA Board of Commissioners go into closed executive session.

Discuss matter involving the resignation of an employee.

As per N.J.S.A 10:4-12(3) & (8)

Discuss financial proposal for Base of Design.

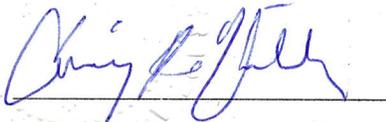
Pending or anticipated litigation or contract negotiation.

As per N.J.S.A 10:4-12(8).

The minutes of such meeting shall remain confidential until after such time as the Board of Commissioners determines the need for confidentiality no longer exists and the matters discussed can be disclosed, and a candidate has been selected.

Adjournment –

Motioned by Mr. Mueller, second by Mr. Heller, roll call all ayes no nays.



Criag Villa

Secretary/Treasurer



Jennifer Price

Recording Secretary