

READINGTON-LEBANON SEWERAGE AUTHORITY

July 22, 2015

OPENING: Chairman Schaible opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Schaible, Messrs. Burton, Monaco, Cichone, Dr. Westfield and Ms. Rohrbach members and Mr. McCray administrator.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of May 27, 2015 as written, was carried with roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve the invoices for the month of June for the amount of \$124,323.53 and (1) invoice in the amount of \$13,867.04 paid from the General Fund due to canceled meeting was made by Mr. Burton, seconded by Ms. Rohrbach, and carried with a roll call of ayes all, nays none. By same motion made by Mr. Burton approval of invoices for July in the amount of \$89,096.62 along with the authorization for the Administrator to transfer this amount into the Operating Checking account on August 3, 2015. Motion was seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve without any exceptions noted the June and July Budget Statements as written was made by Mr. Cichone, seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

Motion to go into closed session to discuss RLSA personnel issue was made by Mr. Burton, seconded by Dr. Westfield.

NEW BUSINESS: *2014 Audit Review* – Mr. Colantano, Authority auditor presented his analysis of the Authority audit. The Authority has accumulated \$2.124 million for capital improvement and should not have to go to users for additional funds for the smaller projects. Considering the age of the Authority and potential mandates from NJDEP he does not feel that the reserve may be enough. The 8 year comparison shows consistency. Revenues are overall stable and increases are minor. Interest income has decreased. Expenditure increase is primarily due to PERS and SHBP contribution increases. All other expenses are under control. Operating costs although up are primarily due to sludge disposal but decreases in other operating costs have held the eight year increase to 9.1%. Mr. Colantano has no recommendations for this year and commended the Authority on their cost containment. Mr. Cichone made a motion to accept Mr. Colantano's audit review, seconded by Dr. Westfield, carried with a roll call of ayes all, nays none.

OLD BUSINESS:

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Burton seconded by Mr. Cichone and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Charles Westfield
Secretary/Treasurer

Virginia Weierich
Recording Secretary

**RESOLUTION FOR PAYMENT OF INVOICES
15-13**

WHEREAS, in the absence of a regular public meeting of the Readington-Lebanon Sewerage Authority which was required to be cancelled; and

WHEREAS, invoices for the operating expenses, and general fund expenses which would normally be approved for payment at said meeting should be paid in a prompt manner;

NOW THEREFORE BE IT RESOLVED that the Administrator, Chairman and/or Vice-Chairman, Secretary Treasurer be authorized to approve said invoices and issue checks in payment thereof; and

BE IT FURTHER RESOLVED that a listing of said invoices be submitted to the full membership for ratification at the next regularly schedule meeting of the Authority.

June 24, 2015
Date

Signature