

READINGTON-LEBANON SEWERAGE AUTHORITY

July 22, 2026

Minutes

Announcement that the Sunshine laws have been satisfied for the convening of this meeting.

Pledge of Allegiance.

Oath of Office:

Chairman, Richard Burton, received a resignation letter from Mr. James Pittinger, March 13th, 2026.

Greg Crawford is appointed as the RLSA authority committee position as per Resolution # 103-2026 approved by the Borough of Lebanon on July 15, 2026, meeting, Greg Crawfords term to run from 7/15/26 to 2/1/2031.

– Greg Crawford, please take the oath of office.

Roll call:

Board Members:

Mr. Burton, Mr. Heller, Mr. Villa, Mr. Mueller, Mr. Colantano, and Mr. Crawford.

Administrator Michael Hajjar.

Mr. Heller was absent; all others were in attendance.

Approval of the minutes:

June 24, 2026.

Motioned by Mr. Colantano, second by Mr. Mueller, roll call all ayes no nays

Approval of the Resolutions:

RESOLUTIONS.

Resolution 26-31: Sale of Surplus Property

Motioned by Mr. Mueller, second by Mr. Colantano, roll call all ayes no nays

Resolution 26-32: Manhole Repair

Mr. Colantano was concerned with SWERP being a Pennsylvania firm, will they comply with prevailing wage in New Jersey. Administrator, Michael Hajjar confirmed SWERP has a current Public Works Contractor Registration in New Jersey.

Motioned by Mr. Mueller, second by Mr. Colantano, roll call all ayes no nays

Approval of Julys Bills List.

Approved with the correction of removing PO # 11962- MS&B for \$ \$4,551.86 from the Operating Budget due to it being moved and encumbered in Capitol Expenses.

Motioned by Mr. Mueller, second by Mr. Colantano, roll call all ayes no nays

Approval of invoices:

July in the amount of \$ **84,101.85** and authorization for the Administrator to transfer this amount into the Operating Checking Account on 8/1/26.

Approval of General Fund transfers:

July in the amount of \$ **106,262.38**

As per Resolution 25-46, Approval authorizing the Administrator to transfer funds from State Street Capital account to General Fund to cover CP Engineering invoices and other approved capital expenses.

Powerco Inc. - Capital Bucket for the Kubota	\$1,080.00
PSI- Pump Services- Cycle #1 Emergency equipment Rental- South Rotor	\$69,400.27
CP Engineers	\$21,268.25
R3M LBPS upgrade	\$4,483.00
R3M Emergency Rotor	\$5,479.00
MS&B Bond council	\$4,551.86
Total Capital Fund	\$106,262.38

Approval of July Payroll Transfers:

As per Resolution # 24-17, Approval of the transfer of funds to Payroll Account from the Revenue to cover payroll, taxes, and health benefits.

Transfer of funds-Payroll-State, Federal, SS taxes,7/3/26	\$14,750.92
IROC- Pensions 2nd quarter	\$354.32
Transfer of funds-Payroll-State, Federal, SS taxes,7/17/26	\$15,949.34
Transfer of funds-Payroll-State, Federal, SS taxes,7/31/26	\$19,844.64
PERS, CINS, Loan	\$4,177.23
SHBP & Dental	\$6,073.66
NJ DOL payment assessment	\$76.67
Total	\$61,226.78

Motioned by Mr. Mueller, second by Mr. Colantano, roll call all ayes no nays

July Payroll Total - \$ \$61,226.78

Total funds for July- \$ 251,591.01

Public: NONE

New Business:

RLSA Upgrade Update with CP Engineers –
50% Design Development

Project Management (In Progress)

- Project scheduling and planning
- Coordinating meetings and site visits with RLSA
- Internal design progress meetings

Influent Pump Station (In Progress)

- Internal design reviews and discussions
- Design and plan set review and markups

Influent Pump Station (In Progress)

- Internal design reviews and discussions
- Design and plan set review and markup

Grit Removal Facility (In Progress)

- Finalize plan set for 30% Design
- Design and plan set review and markups
- Discussions and coordination with Kruger, Evoqua, and Lakeside regarding design requirements and performance guarantees (no time charged for these tasks)

Sludge Pump Station/Chemical Feed (In Progress)

- Internal design reviews and discussions
- Design and plan set review and markups

UV/Metering (In Progress)

- design reviews and discussions
- Design and plan set review and markups
- Finalize plan set for 30% Design

Stormwater (In Progress)

- Stormwater management design development

50% Cost Estimate (In Progress)

- Equipment list development and review
- Equipment and construction cost estimate development

50% Schedule (In Progress)

- Review project budget and review
- Development of formal schedule in MS Project

50% Site Design (In Progress)

- Modifications to site plan

–Finalize plan set for 30% Design

- An Equipment List including all makes, models, electrical information, and costs is in development.
- CP continued developing a write-up, coordinating with vendors for pricing, and developing cost estimates for additional project items involved in Contract Amendment #1, and submitted a draft version of Contract Amendment #2 for the Board's review.
- CP is developing an additional write-up of additional project scope requested by RLSA.
- CP coordinated with and continued discussions with three (3) different brush rotor oxidation ditch manufacturers (Kruger, Evoqua, and Lakeside) to determine a design guarantee for whichever manufacturer is specified.

Old Business:

Oxidation Ditch Emergency Update-

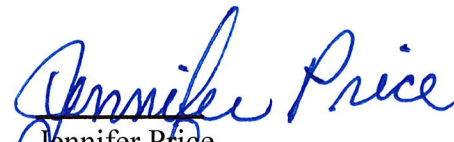
- Pontoons are working well, ammonia monthly average for June was 2.35.
- Experiencing grit fall out.
- A JIFF representative responded after the excavator removed broken shaft, and brushes were noticeably bent. JIFF's opinion was twisting pulled out threads. The plate was removed to inspect.

Adjournment:

Motioned by Mr. Mueller, second by Mr. Crawford, roll call all ayes no nays



Richard Burton
Chairman



Jennifer Price
Recording
Secretary