

READINGTON-LEBANON SEWERAGE AUTHORITY

June 27, 2018

OPENING: Chairman, Dr. Schaible opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Schaible, Messrs. Burton, Cichone, Monaco, Dr. Westfield and Ms. Rohrbach members, Mrs. Plesnarski, Administrator.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of May 23, 2018 as written, was carried with roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve invoices for June in the amount of \$ **96,353.72** along with authorization for the Administrator to transfer this amount into the Operating Checking account on July 2, 2018 was made by Mr. Monaco, seconded by Mr. Burton. By same motion made by Mr. Monaco approval of (2) invoices totaling **\$74,225.00** to be paid from the General Fund account also on July 2, 2018, seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve the June Budget Statement without any exceptions noted as written was made by Mr. Burton, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *2017 Audit Report Review* – Mr. Colantano and Ms. Atwell of BKC & Company, reviewed the audit findings. Revenue has annually increased less than 1% over a 10 year period. Expenditures have continued to be stable with revenue. There continues to be enough surplus to self finance smaller projects such as the current process water project. The Authority is in good financial health. For the second year in a row

there are no recommendations or comments. Dr. Schaible thanked the staff for their continued diligence in achieving a good review.

Ramifications of Increased Flow – Mrs. Plesnarski informed the board of the ramifications of the increased flow that the plant has been experiencing. The increase has triggered the next staged flow of our current permit. The current increase will necessitate additional testing and corresponding costs. The plant will also see an increase in chemical costs and of course sludge disposal costs. Effluent limits will also become more stringent upon permit renewal. Mrs. Plesnarski would ideally hope for a time line rolling State mandated process enhancements into infrastructure improvement. The board has been aware of the costs and improvements needed that are associated with meeting the more stringent phosphorous limit. Additionally there may be a nitrate limit imposed as well. Mrs. Plesnarski noted that the influent pump station is also in need of an upgrade and expansion for the added flow. Projected timeline for completion and State mandated compliance of more stringent limits is 5 years.

NJUAJIF Legislative Alert – Mrs. Plesnarski informed the board that the JIF has requested that all members consider implementing a resolution to urge the legislature to amend S-716, S-477 and S-1766. The impact of these bills without appropriate amendment would have a devastating impact on local government insurance budgets. If passed as written, insurance premiums will be negatively impacted. Dr. Schaible suggested that the board table the decision until members have had time to fully research the proposed bills.

OLD BUSINESS: *Process Water Pumps Project* - Mr. Ponte, Authority engineer announced the completion of the process water pump project. All programming fine tuning has been addressed. Complete OEM manuals have been finalized and the 2 year extended warranty and performance bond have been received. Board members thanked Mr. Ponte for his assistance in bringing the project to completion.

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Burton seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Charles Westfield
Secretary/Treasurer

Virginia Weierich
Recording Secretary