

READINGTON-LEBANON SEWERAGE AUTHORITY AGENDA

Minutes June 24, 2026

Announcement that the Sunshine laws have been satisfied for the convening of this meeting.

Pledge of Allegiance.

Roll call:

Board Members: Mr. Burton, Mr. Heller, Mr. Villa, Mr. Mueller, and Mr. Colantano. Administrator Michael Hajjar.
Mr. Villa was absent; all other members were in attendance.

Approval of the minutes:

May 27, 2026, meeting.

Motioned by Mr. Colantano, second by Mr. Heller, roll call all ayes, Mr. Mueller abstained.

Approval of Resolutions:

26-27 Appointment of Municipal Advisor- Phoenix

Phoenix was present to address the Board of Commissioners to answer any questions.

Motioned by Mr. Mueller, second by Mr. Colantano, roll call all ayes no nays

26-26 Emergency Procurement-Evoqua – Parts to repair South Rotor

PSI cannot order directly from Evoqua. An affirmative defense letter was sent out with no reply yet.

Motioned by Mr. Heller, second by Mr. Mueller, roll call all ayes no nays

26-28 Shared Services Parsa

Sewerage line cleaning, repairs will be billed separately.

Motioned by Mr. Heller, second by Mr. Mueller, roll call all ayes no nays

26-29 Employee Manuel

Motioned by Mr. Heller, second by Mr. Colantano, roll call all ayes no nays

26-30 Emergency Services Fisher Electrical

Motioned by Mr. Heller, second by Mr. Mueller, roll call all ayes no nays

Approval of June Bills List.

Motioned by Mr. Heller, second by Mr. Mueller, roll call all ayes no nays

Approval of invoices:

June in the amount of **\$108,890.43** and authorization for the Administrator to transfer this amount into the Operating Checking Account on 7/1/26.

Motioned by Mr. Heller, second by Mr. Mueller, roll call all ayes no nays

Approval of General Fund:

As per Resolution 25-46, Approval authorizing the Administrator to transfer funds from State Street Capital account to BOA General Fund account to cover CP Engineering and Fisher Electrical invoices.

July 1, 2026, in the amount of **\$ 87,572.75**

Motioned by Mr. Heller, second by Mr. Mueller, roll call all ayes no nays

Total Bills: **\$ 196.463.18**

Approval of June Payroll Transfers:

As authorized by Resolution #24-17, approve the transfer of funds from Revenue to the Payroll Account to cover payroll, taxes, and health benefits as they are incurred.

6/5/2026- Payroll-State, Federal, SS taxes, **\$15,242.54**

6/19/2026- Payroll-State, Federal, SS taxes. **\$ 14,580.55**

June- SHBP, health dental. **\$6,073.66**

June- Pers, CGI & Loan **\$ 4,156.39**

June Payroll Total - \$ 40,053.14

Motioned by Mr. Heller, second by Mr. Mueller, roll call all ayes no nays

Total funds for June- \$ 236,516.32

Public: None

New Business:

- Discuss additional Updates for Employee Manuel.-
Accrue vacation time in January.
Add education reimbursement if employee leaves in a certain time frame.
CAP carry over.
After much discussion it was decided to check MEL/JIFF policy and procedures and consult with our attorney before moving on.

Old Business:

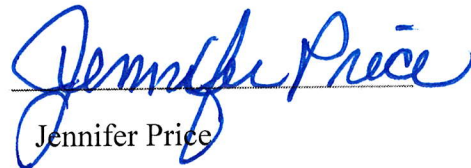
- Oxidation Ditch Emergency update.
- Electrical was run by Fisher Electrical.
- PSI has implemented the rental equipment, and Pontoon aerators were put into place to increase oxygen levels.
- An affirmative action defense letter was sent to the DEP with no reply as of yet.
- PSI cannot order the parts to repair the Rotor, RLSA will order parts from Evoqua for PSI to repair the Rotor.

Adjournment:

Motioned by Mr. Mueller, second by Mr. Colantano, roll call all ayes no nays



Richard Burton
Chairman



Jennifer Price
Recording
Secretary