

READINGTON-LEBANON SEWERAGE AUTHORITY

March 25, 2020

Held via teleconference and was open to the public at the main plant

OPENING: Dr. Schaible, Chairman opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Schaible, Messrs. Burton, Monaco, Cichone, Dr. Westfield and Ms. Rohrbach members, Mrs. Plesnarski, Administrator.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular and re-org meeting of February 26, 2020 as written, was carried with roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve the invoices for the month of March in the amount of \$ **175,439.80** along with the authorization for the Administrator to transfer this amount into the Operating Checking account on April 1, 2020 was made by Dr. Westfield, seconded by Ms. Rohrbach, and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve the March Budget Statement without any exceptions noted as written was made by Ms. Rohrbach, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *T. Klaus Probationary Period* – Mrs. Plesnarski noted that Ms. Klaus has completed her six-month probationary period. Ms. Klaus is fitting in and working well with other staff members and has been an asset to the team. Effective April 1, 2020 Mrs. Plesnarski is recommending a \$5,000.00 annual increase in salary. Motion to approve the increase in salary of \$5000.00 for Ms. Klaus was made by Ms. Rohrbach, seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

Electrician of Record – Mrs. Plesnarski stated that she anticipates the need for electrical work to be done and noted that Fisher Electrical has done work for the Authority for over 30 years and is very familiar with the plant. Fisher Electrical is not hired on a contractual basis. The Authority auditor has recommended the appointment of an electrician of record. Motion to approve Fisher Electrical as the electrician of record was made by Mr. Cichone, seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

Lebanon Pump Station Metering – Mrs. Plesnarski stated that the additional meter from Frey Engineers has been installed in the Lebanon Pump Station. Mr. Hill has been informed that the meter is drifting and the meter has been repaired by Heiner & Associates.

OLD BUSINESS:

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Cichone seconded by Dr. Westfield and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Charles Westfield
Secretary/Treasurer

Virginia Weierich
Recording Secretary

Readington-Lebanon Sewerage Authority
Resolution 20-10

WHEREAS, there exists a need for an electrical contractor at the Readington-Lebanon Sewerage Authority ; and

WHEREAS, knowledge of the electrical system is unique to the facility;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Readington-Lebanon Sewerage Authority that we assign Fisher Electrical Contractors, Inc. of Washington, NJ as the electrician of record.

CERTIFICATION

I, Virginia Weierich, Secretary to the Readington-Lebanon Sewerage Authority, hereby certify this resolution was duly adopted by the Readington-Lebanon Sewerage Authority at a public meeting held on the 25th day of March, 2020.

March 25, 2020
Date

Virginia Weierich
RLSA Recording Secretary