

READINGTON-LEBANON SEWERAGE AUTHORITY
MINUTES
March 27, 2024

Opening of meeting and announcement that the Sunshine laws have been satisfied for the convening of this meeting.

Roll call: Board Members: Mr. Burton, Mr. Heller, Mr. Villa, Dr. Schiabile, Mr. Cichone, Mr. Muller and Jill Plesnarski, Administrator. All present.

Approval of minutes from regular meeting of February 28, 2024.

Motioned by Dr. Schaible, seconded by Mr. Cichone. Roll call, all ayes, no nays.

Approval of minutes from Re-org meeting of February 28, 2024.

Motioned by Mr. Villa seconded by Dr. Schaible. Roll call, all ayes, no nays.

Approval of invoices for March in the amount of \$ **306,725.82** and authorization for the administrator to transfer this amount into the Operating Checking account April 1, 2024, and approval of (2) invoice totaling \$ **15,516.00** to be paid from the General Fund on April 1, 2023.

Administrator Jill Plesnarski needs to qualify: Over \$5,000.00.

\$10,194.00 - Coppola Services received quotes, cleaning of the wet wells.

\$88,297.00. - PERS-2024 RLSA portion.

\$15,950.00- 1st Quarter Pension and Benefits, RLSA portion.

Motioned by Mr. Villa seconded by Dr. Schaible. Roll call all ayes, no nays.

Approval of March's Bills List.

Motioned by Mr. Burton seconded by Mr. Muller. Roll call all ayes, no nays.

Public:

None

New Business - R3M- Manuel Ponte, to present status report on Scope Changes on the Feasible Study for Plant Upgrades.

-Mr. Burton questioned if we were utilizing the Capitol Budget, or if it was coming out of the Operating Account vs. the Capital Project.

-Ms. Plesnarski noted we are currently utilizing the General Fund for the project. Mr. Burton asked if it can be charged back to the Capitol Fund, Ms. Plesnarski will check into it. Ms. Plesnarski verified ultimately; it can be charged back to the Capitol Project.

-Mr. Pointe mentioned, with a project this size, if interested, he can assist with a bank loan, interest rates are low.

-Motion to add an additional \$46,800.00 to the original scope of work quotation, reference resolution # 23-12, new total not to exceed \$275,080.00. Motioned by Mr. Heller seconded by Mr. Mueller. Roll call, all ayes, no nays.

-\$250,000.00 transferred from the General Fund to the Payroll Account to cover taxes not previously transferred to the Payroll Account for the first quarter.

-Ms. Price was not fully trained in banking aspects, and was unaware taxes were coming out of the Payroll Account, therefore they were not being deposited into the account to cover the electronic transfers of submitting taxes.

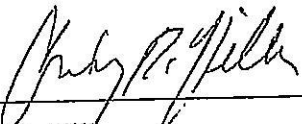
Motioned by Mr. Heller seconded by Mr. Mueller. Roll call, all ayes, no nays.

Old Business -

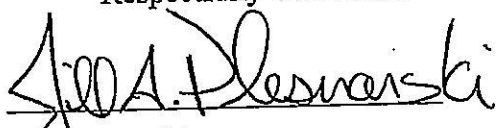
None

Adjournment-

Motioned by Mr. Muller, seconded by Mr. Burton



Craig Villa
Secretary-Treasurer

Respectfully Submitted


Jill Plesnarski
Administrator-Acting Recording Secretary