

READINGTON-LEBANON SEWERAGE AUTHORITY

May 27, 2015

OPENING: Chairman Schaible opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Schaible, Messrs. Burton, Monaco, Dr. Westfield and Ms. Rohrbach members and Mr. McCray administrator. Mr. Cichone did not attend.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of March 25, 2015 and special meeting of May 5, 2015 as written, was carried with roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve the invoices for the month of April for the amount of \$111,398.54 due to canceled meeting and approval of invoices for May in the amount of \$99,113.58 along with the authorization for the Administrator to transfer this amount into the Operating Checking account on June 1, 2015 was made by Mr. Burton, seconded by Ms. Rohrbach, and carried with a roll call of ayes all, nays none. By same motion made by Mr. Burton, the approval and authorization for (1) invoice totaling \$2,476.50 to be paid from the General Fund account on June 1, 2015. Motion was seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge review of the May Budget Statement as written was made by Mr. Burton, seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *2014 Audit Report* – Dr. Schaible noted that there are no recommendations made by Mr. Colantano during his review and that was an indication that he was pleased with the audit. Dr. Schaible thanked Mrs. Weierich for her hard work during the

process. Motion to adopt the resolution to approve the Audit Report for 2014 and forward to the State Local Government Services was made by Mr. Burton, seconded by Dr. Westfield and carried with roll call of ayes all, nays none.

Belt Filter Press Update – Mr. Ponte recapped that the project was awarded to the lowest responsible, responsive bidder, Cothery Construction. Cothery has submitted his additional paperwork that included performance bonds and proof of insurance. Mr. Buzak, Esq. is in the process of reviewing. Upon review approval Mr. McCray will be able to execute the Notice to Proceed on the Authority's behalf. Construction activity will not begin for 3-4 months as the press needs to be manufactured and there will be some preconstruction site preparation. Dr. Schaible noted that at the last meeting the board approved the addendum to the filter press bid to include the screw conveyor. Additionally the cost of engineering design will increase by \$4500.00. Motion to increase the design budget for the belt filter press was made by Dr. Westfield, seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

North Rotor on #2 Oxidation Ditch – Mr. McCray updated the board on the repair of the north rotor. As the weather finally cooperated, the replacement shaft, bearings and gear reducer were installed. Upon removal of the cover to expose the rotor for repair it was discovered that 12 of 48 rotor paddles had fallen off the unit. Paddles from #1 oxidation ditch that is not in use were used to make the repair. The north rotor repair has been completed. The Authority has been able to meet permit parameters for dissolved oxygen and ammonia.

Readington Township Court Decision – Mr. Burton mentioned the recent court decision involving Readington Township. Mr. Monaco noted that the Township was asked to do their due diligence and request the capacity back from customers not using their allocation. Ms. Rohrbach noted that the Township was asked to do a study on the allocation. Dr. Westfield noted that in the case of Merck they have paid for their allocation over the years and it improves their property value. Mr. Burton questioned the impact of the court decision on the Authority. All board members were in agreement that

the decision would not have an effect on RLSA. Dr. Schaible reiterated that the RLSA is a treatment facility and does not allocate sewer usage. If there was a discussion of plant expansion it would involve Readington Township, Lebanon Borough, the State of NJ, Hunterdon County and NJDEP.

OLD BUSINESS:

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Burton seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Charles Westfield
Secretary/Treasurer

Virginia Weierich
Recording Secretary

**RESOLUTION FOR PAYMENT OF INVOICES
15-11**

WHEREAS, in the absence of a regular public meeting of the Readington-Lebanon Sewerage Authority which was required to be cancelled; and

WHEREAS, invoices for the operating expenses, and general fund expenses which would normally be approved for payment at said meeting should be paid in a prompt manner;

NOW THEREFORE BE IT RESOLVED that the Administrator, Chairman and/or Vice-Chairman, Secretary Treasurer be authorized to approve said invoices and issue checks in payment thereof; and

BE IT FURTHER RESOLVED that a listing of said invoices be submitted to the full membership for ratification at the next regularly schedule meeting of the Authority.

April 22, 2015
Date

Signature

**Resolution
15-12**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2014 has been completed and filed with the Readington-Lebanon Sewerage Authority pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled “**General Comments**” and “**Recommendations**”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled “**General Comments**” and “**Recommendations**”, in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Readington-Lebanon Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2014, and specifically has reviewed the sections of the audit report entitled “**General Comments**” and “**Recommendations**”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON May 27, 2015.

May 27, 2015
Date

Charles Westfield
Secretary/Treasurer