

## READINGTON-LEBANON SEWERAGE AUTHORITY

May 23, 2018

**OPENING:** Vice Chairman, Mr. Burton opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

**PRESENT:** Messrs. Burton, Monaco, Dr. Westfield and Ms. Rohrbach members. Dr. Schaible, Mr. Cichone and Mrs. Plesnarski administrator did not attend.

**APPROVAL OF MINUTES:** Motion to approve the minutes from the regular meeting of April 25, 2018 as written, was carried with roll call of ayes all, nays none.

**APPROVAL OF INVOICES:** Motion to approve invoices for May in the amount of \$ **69,951.56** along with authorization for the Administrator to transfer this amount into the Operating Checking account on June 1, 2018 was made by Dr. Westfield, seconded by Ms. Rohrbach. By same motion made by Dr. Westfield approval of (1) invoice totaling **\$1,650.00** to be paid from the General Fund account also on June 1, 2018, seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

**APPROVAL OF BUDGET STATEMENT:** Motion to acknowledge the review and approve the May Budget Statement without any exceptions noted as written was made by Mr. Monaco, seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

**NEW BUSINESS:** *2017 Audit Report* – Mr. Burton noted that there are no recommendations or comments made by Mr. Colantano during his review. Mr. Monaco stated that it was a very clean audit. Motion to adopt the resolution to approve the Audit Report for 2017 as prepared by Mr. Colantano of Bedard Kurowicki & Co. and forward to the State Local

Government Services was made by Dr. Westfield, seconded by Ms. Rohrbach and carried with roll call of ayes all, nays none.

***OLD BUSINESS:***

***ADJOURNMENT:*** As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Burton seconded by Mr. Monaco and carried with a roll call of ayes all, nays none.

Respectfully submitted:

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Charles Westfield  
Secretary/Treasurer

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Virginia Weierich  
Recording Secretary

## Resolution

18-9

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2017 has been completed and filed with the Readington-Lebanon Sewerage Authority pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**General Comments**" and "**Recommendations**", in accordance with N.J.S.A. 40A:5A-17,

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the Readington-Lebanon Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2017, and specifically has reviewed the sections of the audit report entitled "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON May 23, 2018.**

May 23, 2018  
Date

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Charles Westfield  
Secretary/Treasurer



**LOCAL AUTHORITIES  
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Readington-Lebanon Sewerage Authority being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Readington-Lebanon Sewerage Authority
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report of the fiscal year ended December 31, 2017, and specifically the sections of the audit report entitled "**General Comments**" and "**Recommendations.**"

NAME

SIGNATURE

Vincent Schaible

Absent

Charles Westfield

Richard Burton

Edward Cichone

Absent

Ronald Monaco

Tanya Rohrbach

*SWORN to and subscribed before me  
on this 23rd day of May, 2018*

\_\_\_\_\_  
Virginia L. Weierich  
Notary Public of New Jersey