READINGTON-LEBANON SEWERAGE AUTHORITY

May 26, 2021

***OPENING*:** Mr. Burton, Vice Chairman opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Messrs. Burton, Cichone, Heller and Dr. Westfield members, Mrs. Plesnarski, Administrator. Dr. Schaible and Mr. Monaco did not attend.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of April 28, 2021 as written, was carried with roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve the invoices for the month of May in the amount of $ **79,662.05** along with the authorization for the Administrator to transfer this amount into the Operating Checking account on June 1, 2021 was made by Dr. Westfield seconded by Mr. Cichone and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve the May Budget Statement without any exceptions noted as written was made by Dr. Westfield seconded by Mr. Heller and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *Oxidation Ditch Rotor Repair* – Mrs. Plesnarski stated that the rotor repair and installation of a barrel oxidizer on the oxidation ditch was quoted at $35,203.05. The work would be performed by Rapid Pump and Meter Service, Inc. who is a vendor in the North Jersey Wastewater Co-Op. They were awarded contract# NJWCPS B240-7 for pump and motor repair, replacement and installation. The Authority is a member of the NJWWCPS. Funding will come from unrestricted General Fund assets. Motion to approve the rotor repair by Rapid Pump & Meter Service Inc. for $35,203.05 was made by Dr. Westfield seconded by Mr. Heller and carried with a roll call of ayes all, nays none.

Security Door Replacement and Installation – Mrs. Plesnarski noted that the exterior door of the UV building and two exterior doors of the dewatering building needed replacement. Hogan Security Group, LLC had quoted $19,630.77 to supply and install (3) exterior security doors. Hogan Security Group is a vendor in the HCESC Co-op and was awarded a Mechanical & Electronic Door Locking Systems, Doors & Related Products and installation contract# HCESC 203. The Authority is a member of the HCESC Co-op. Funding will come from unrestricted General Fund assets. Motion to approve the purchase and installation of (3) security doors for $19,630.77 from Hogan Security Group, LLC was made by Mr. Cichone seconded by Dr. Westfield and carried with a roll call of ayes all, nays none.

I&I Report – Mr. Ponte, Authority engineer presented the first quarter 2021 I&I Report. He noted that LBSA has contracted with Oswald Enterprises to inspect and repair sewers as needed. Repairs have been made to lateral caps and manholes. Metering continues. The Lebanon and RLSA meters are in synch. LBSA continues to compare potable water usage to metered sewerage flows to identify I&I volume. Their goal is to reduce 20,000 gpd of infiltration. Readington Township will GPS map the sewer service area as funds allow. Manhole inspections and needed repairs have been documented. Manhole rainhats have been installed in the Lake Cushetunk area. Leaking manholes have been identified and repairs are being completed as the contractor is available and active leakage is occurring. Mr. Heller noted that the Township needs to meter flow to identify and reduce infiltration.

Process Water Piping – PVC piping cracked and is being replaced. All piping has been inside the building and is accessible for repair.

OLD BUSINESS: *Service Agreement Update* – Authority attorney, Mr. Buzak has replied to Mr. Novak and forwarded the comments to Readington Township but has not had a response. Mr. Burton feels there is a need to differentiate capital from operational expenditures. Mr. Buzak has been asked by Mr. Novak to draft a new agreement but feels

it would be futile without input from Readington Township. Mrs. Plesnarski suggested that the subcommittee have a second meeting. The meeting should include attorneys from the Authority, Readington, LBSA and subcommittee members. Mrs. Plesnarski will contact everyone concerned and set up a date.

Main Building Maintenance – Mrs. Plesnarski noted that she sent the quote for stucco repair to members last month as requested but only received feedback from one member. The vendor is a member of the Hunterdon County ESC Co-op. The building was built in 1981 and the exterior needs repair. Stucco will be repaired and painted and cedar shakes replaced with vinyl siding. The cost will be $40,995.00. All members agreed that repairs are needed.

Loss Control Report from NJUAJIF – JIF report indicated minor deficiencies. The JIF noted that the Authority does an excellent job maintaining the entire facility.

Laboratory Certification – NJDEP noted that test achievement was excellent with 100% acceptable data.

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Burton seconded by Dr. Westfield and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Charles Westfield Secretary/Treasurer	Virginia Weierich Recording Secretary

RESOLUTION AUTHORIZING *OXIDATION DITCH ROTOR REPAIR & INSTALLATION*

21-13

WHEREAS, the Readington-Lebanon Sewerage Authority, pursuant to N.J.S.A. 40A:11-11 and N.J.A.C. 5:34- 7.29(c), may by resolution and without advertising for bids, purchase any goods or services under a Cooperative Pricing System of which the Authority is a member; and,

WHEREAS, the Readington-Lebanon Sewerage Authority is a member of the North Jersey Wastewater Cooperative Pricing System; and,

WHEREAS, the Readington-Lebanon Sewerage Authority has the need on a timely basis to repair and install a barrel oxidizer in the oxidation ditch utilizing NJWCPS contracts; and,

WHEREAS, the NJWCPS Co-op# 88-NJWWCPS has awarded a pump and motor repair, replacement and installation contract to Rapid Pump & Meter Service Co., Inc., 285 Straight Street, Paterson, NJ 07501 Contract# NJWCPS B240-7; and,

WHEREAS, ***Rapid Pump & Meter Service Co., Inc.*** has submitted a proposal indicating they will repair and install the barrel oxidizer, gear box, motor, pulley, bearings, conduit, splash guards and inspect paddles, for ***$35,203.05*** ; and,

WHEREAS, the Administrator certifies that the funding source for $35,203.05 shall be from unrestricted General Fund assets; and,

NOW THEREFORE, BE IT RESOLVED that the governing body of the Readington-Lebanon Sewerage Authority authorizes the Administrator to enter into a contract with Rapid Pump & Meter Service Co., Inc. as described herein; and,

BE IT FURTHER RESOLVED that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on May 26, 2021.

May 26, 2021
Date

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Signature
Virginia Weierich
Recording Secretary

RESOLUTION AUTHORIZING *PURCHASE AND INSTALLATION of SECURITY DOORS*

21-14

WHEREAS, the Readington-Lebanon Sewerage Authority, pursuant to N.J.S.A. 40A:11-11 and N.J.A.C. 5:34- 7.29(c), may by resolution and without advertising for bids, purchase any goods or services under a Cooperative Pricing System of which the Authority is a member; and,

WHEREAS, the Readington-Lebanon Sewerage Authority is a member of the Hunterdon County Educational Services Commission Cooperative Pricing System; and,

WHEREAS, the Readington-Lebanon Sewerage Authority has the need on a timely basis to purchase and install (3) metal security doors utilizing HCESC contracts; and,

WHEREAS, the HCESC Co-op# 34-HUNCCP has awarded a Mechanical & Electronic Door Locking Systems, Doors & Related Products and installation contract to Hogan Security Group LLC., 1589 Reed Road, Unit 10, Pennington, NJ 08534 Contract# HCESC #203; and,

WHEREAS, ***Hogan Security Group LLC.*** has submitted a proposal indicating they will supply and install the (3) security doors, for ***$ 19,630.77***; and,

WHEREAS, the Administrator certifies that the funding source for $ 19,630.77 shall be from unrestricted General Fund assets; and,

NOW THEREFORE, BE IT RESOLVED that the governing body of the Readington-Lebanon Sewerage Authority authorizes the Administrator to enter into a contract with Hogan Security Group LLC. as described herein; and,

BE IT FURTHER RESOLVED that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on May 26, 2021.

May 26, 2021
Date

_____
Signature
Virginia Weierich
Recording Secretary