

# READINGTON-LEBANON SEWERAGE AUTHORITY AGENDA

May 27, 2026

## Minutes

Announcement that the Sunshine laws have been satisfied for the convening of this meeting.

### ***Pledge of Allegiance.***

### ***Roll call:***

Board Members: Mr. Burton, Mr. Heller, Mr. Villa, Mr. Mueller, and Mr. Colantano. Administrator Michael Hajjar.

Mr. Mueller is absent and all other members are in attendance.

### ***Approval of the minutes:***

April 22, 2026, meeting.

Motioned by Mr. Villa, second by Mr. Colantano Heller, roll call all ayes no nays.

### ***Approval of Resolutions:***

#### **Resolution # 26-23: Emergency Procurement**

With the added verbiage; The governing body shall also be notified by the Administrator of the Emergency and such action taken, followed up by a Resolution to be approved at the next meeting.

Motioned by Mr. Villa, second by Mr. Colantano, roll call all ayes no nays.

#### **Resolution # 26-24: Emergency Rental for South Rotor**

Motioned by Mr. Colantano, second by Mr. Heller, roll call all ayes no nays.

#### **Resolution # 26-25: Approval of South Rotor Repair**

Motioned by Mr. Colantano, second by Mr. Villa, roll call all ayes no nays.

### ***Approval of May Bills List.***

### ***Approval of invoices:***

May in the amount of \$ 111,780.32 and authorization for the Administrator to transfer this amount into the Operating Checking Account on 6/1/26.

### ***Approval of General Fund:***

As per Resolution 25-46, Approval authorizing the Administrator to transfer funds from State Street Capital account to BOA General Fund account to cover CP Engineering invoices.

June 1, 2026, in the amount of \$ 34,883.25

Motioned by Mr. Heller, second by Mr. Villa, roll call all ayes no nays.

Total Bills: \$ 146,663.57

### ***Approval of May Payroll Transfers:***

As authorized by Resolution #24-17, approve the transfer of funds from Revenue to the Payroll Account to cover payroll, taxes, and health benefits as they are incurred.

5/2/2026- Payroll-State, Federal, SS taxes, **\$14,437.69**

5/22/2026- Payroll-State, Federal, SS taxes. **\$ 14,883.41**

May- SHBP, health dental. **\$6,427.68**

May- Pers, CGI & Loan **\$ 4156.39**

Motioned by Mr. Heller, second by Mr. Villa, roll call all ayes no nays.

**May Payroll Total - \$ 39,905.17**

**Total funds for May- \$ 186,568.74**

### ***Public:***

### ***New Business:***

- **Oxidation Ditch Emergency-** due to the South Rotor breaking down our ammonia concentration daily max exceeds our permit limit, the NJDEP was notified by the Administrator, there may be fines incurred until remediation. RLSA will utilize parts we currently have on site. As per RESOLUTION 26-23 an emergency rental of equipment will be implemented to increase the oxygen level and provide adequate mixing in the oxidation ditch.

The Governing body would like to implement "Preventative Maintenance" procedures for the future to curtail this happening again. RLSA will investigate the life span of a Rotor and replace and or repair before such an emergency happens again.

PSI representatives were present for questions:

-A suggestion of diving team be hired to hook the part to extract it from the ditch; PSI ascertained this would be unfeasible due to the murkiness of the sludge and the danger to the diving team.

-Alternative to run generators with such a high fuel cost; An electrical company will come in and determine if they can create a sub-panel, run a cable to plug in the generators with no fuel cost.

- **Financial Advisor** – Pheonix Advisors was presented to the Governing Body as a Municipal Advisor to assist with the financial planning of the Plant Upgrade.

It was decided to appoint a team to inquire about the services, the Administrator, Mike Hajjar and two representatives from the Governing Body, Jonathan Heller and William Colantano will meet with a Pheonix representative and get a better understanding of the services provided before making final decision.

**-Somerset Raritan Valley OPRA-**

There is a lengthy Open Public Records Request from Somerset Raritan Valley Sewerage Department, concerning RLSA having sufficient capacity to provide the Fox Hollow Golf Club .

As per N.J.S.A 47:1A-5(g) the request would substantially disrupt agency operations as the agency is small and some of the records in question have been archived. The Administrator has requested an extension and will advise the applicant it would be feasible to limit the year of records wishing to be produced.

**Old Business:**

R3M- I & I-

Lebanon Borough has no suspected nor confirmed Infiltration, and no corrective action is to be taken.

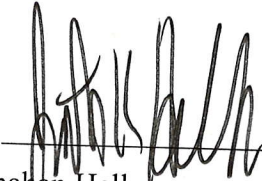
Planning to conduct sewer cleaning and TV inspections.

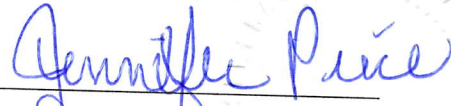
Readington Township has confirmed Inflow and Infiltration the township, corrective action is to be taken.

The I & I report is on file at RLSA.

**Adjournment:**

Motioned by Mr. Heller, second by Mr. Villa, roll call all ayes no nays.

  
Jonahan Heller  
Vice Chairman

  
Jennifer Price  
Recording Secretary