

READINGTON-LEBANON SEWERAGE AUTHORITY

November 28, 2018

OPENING: Chairman, Dr. Schaible opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Schaible, Messrs. Burton, Cichone and Monaco, Dr. Westfield and Ms. Rohrbach members, Mrs. Plesnarski, Administrator.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of October 24, 2018 as written, was carried with roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve the invoices for the month of November in the amount of \$ **80,954.44** along with the authorization for the Administrator to transfer this amount into the Operating Checking account on December 3, 2018 was made by Mr. Burton, seconded by Mr. Cichone, and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve the November Budget Statement without any exceptions noted as written was made by Mr. Burton, seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *Utility Vehicle* – Mrs. Plesnarski advised members that the golf cart has come to the end of its life expectancy. Mrs. Plesnarski has recommended the purchase of a Kubota utility vehicle. In addition to hauling tools and wet well rags it can be used to assist in snow removal and perform additional hauling. This utility vehicle will be more durable than another golf cart. As plant flow increases Mrs. Plesnarski believes that this vehicle will be more useful. The cost of \$23,381.60 will include the vehicle, hitch

mount, plow, hydraulic pump, kit and front and rear work lights. The purchase is under the Hunterdon County Educational Services Commission Cooperative. Motion to approve the purchase of the Kubota RTV-X1100CWL-H and accessories for \$23,381.60 was made by Mr. Burton, seconded by Dr. Westfield, and carried with roll call of ayes all, nays none.

Anti Degradation Study – Mrs. Plesnarski explained to board members that an Anti Degradation Study would be necessary if the respective communities anticipated additional capacity over 1.45 MGD. This study takes (18) months to complete with sampling time a critical component. The study would also need to be done prior to a TWA application for additional capacity. Sampling would have to start by March 2019 and continue until May 2020. Estimated total cost would be \$185,000 –\$ 220,000. Mrs. Plesnarski is concerned about the timing of sampling for the study. If the study should be needed, she would like the study in place prior to the next permit renewal. Mr. Burton and Mr. Cichone questioned when additional capacity would be available. Mrs. Plesnarski explained that the study will determine if there will be additional capacity due to stream limitations. Mrs. Plesnarski added that due to COAH requirements, Readington Township will also welcome the additional capacity. Knowing the capacity will help in modeling the additional treatment and corresponding facility upgrades that would be necessary. The study will be the first step in that determination. Dr. Schaible questioned whether the 2019 monies for the first part of the study had been budgeted for. Mrs. Plesnarski noted that the 2019 Budget has already been submitted to the DCA and approved. She noted that there are unrestricted funds available in the General Fund. Mr. Cichone suggested a resolution for the funds after discussion with Authority auditor, Mr. Colantano. Mrs. Plesnarski noted that our permit may renew as is without the study but will be bound to 1.2 MGD without a TWA. We can go up to 1.45MGD with a TWA but past 1.45 MGD will require the study. All of the capacity for both the borough and township has been allocated although may not all be on line yet. Mr. Burton feels that the study is not optional. Mrs. Plesnarski noted that there will be a plant upgrade for phosphorous removal with our current permit renewal and feels it's prudent to align the mandatory upgrade with an expansion project and do one project. Mr. Burton sees that as all factors are coming together at the same time, funding for phosphorous removal can be

included with the expansion project. Doing both projects together would be cost effective. Mr. Burton and Mrs. Plesnarski agree that we would like to control the time line. Mr. Monaco does not want to be backed into a corner with COAH requirements. Planning will allow for options. Additional treatment units will be required to come up to 1.45 MGD but past 1.45 MGD will also require the study. Mrs. Plesnarski prefers getting the project driven in the proper sequence. Planning and permitting must be done 1-2 years in advance of coming on line. Mrs. Plesnarski understands that the future needs of the communities will require additional capacity and is making the board aware that to achieve that goal, planning needs to begin in the very near future. The possible addition of a nitrate limit will further increase the treatment process. That decision has not been made by the State yet. Mr. Monaco does not believe the township shares the borough's enthusiasm for growth. Mrs. Plesnarski noted that if the plant went over the permitted allowance of 1.45MGD, the State would put the authority into mandatory capacity assurance program involving a sewer moratorium and possibly mandatory expansion. Mrs. Rohrbach questioned the cost to run a larger facility. Mrs. Plesnarski noted additional operating costs will increase but does not have an exact number. Mr. Monaco questioned if the study could be done now if we did not need capacity over 1.45MGD until several years down the road. Mrs. Plesnarski will ask Mr. Cosgrove, authority environmental engineer the study's valid life expectancy. Mr. Monaco feels that it would be prudent to conduct the study now to get a complete understanding what can be developed in the future. Mrs. Plesnarski wants the board to understand that the study time line should be coordinated with the permit renewal. Mrs. Plesnarski wanted to outline the available options for possible expansion and outline the steps to achieve the township and borough goals. Mrs. Plesnarski will research the study's life and the board will continue discussion of possible expansion needs.

OLD BUSINESS:

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Dr. Schaible seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Richard Burton
Vice Chairman

Virginia Weierich
Recording Secretary

RESOLUTION AUTHORIZING *PURCHASE OF UTILITY VEHICLE*

18-15

WHEREAS, the Readington-Lebanon Sewerage Authority, pursuant to N.J.S.A. 40A:11-11 and N.J.A.C. 5:34- 7.29(c), may by resolution and without advertising for bids, purchase any goods or services under a Cooperative Pricing System of which the Authority is a member; and,

WHEREAS, the Readington-Lebanon Sewerage Authority is a member of the Hunterdon County Educational Services Commission Cooperative Pricing System; and,

WHEREAS, the Readington-Lebanon Sewerage Authority has the need on a timely basis to purchase a 4WD utility vehicle utilizing HCESC contracts; and,

WHEREAS, the HCESC Co-op# 34HUNCCP has awarded a Facility & Grounds Supplies & Equipment contract to Powerco, Inc., 173 West, Clinton, NJ 08889 Contract# HCESC-CAT-17-01; and,

WHEREAS, *Powerco Inc.* has submitted a proposal indicating they will provide a new Kubota RTV-X1100CWL-H 4wd utility vehicle, plow, hitch mount, hydraulic kit, hydraulic pump and front and rear work lights for **\$23,381.60** ; and,

WHEREAS, the Administrator certifies that the funding source for \$23,381.60 shall be from unrestricted General Fund assets; and,

NOW THEREFORE, BE IT RESOLVED that the governing body of the Readington-Lebanon Sewerage Authority authorizes the Administrator to enter into a contract with Powerco Inc. as described herein; and,

BE IT FURTHER RESOLVED that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on November 28, 2018.

November 28, 2018

Date

Signature
Virginia Weierich
Recording Secretary