

## READINGTON-LEBANON SEWERAGE AUTHORITY

October 26, 2016

**OPENING:** Chairman, Dr. Schaible opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

**PRESENT:** Dr. Schaible, Messrs. Burton, Dr. Westfield and Ms. Rohrbach members, Mrs. Plesnarski administrator. Mr. Cichone and Mr. Monaco did not attend.

**APPROVAL OF MINUTES:** Motion to approve the minutes from the regular meeting of September 28, 2016 as written, was carried with roll call of ayes all, nays none.

**APPROVAL OF INVOICES:** Motion to approve invoices for October in the amount of \$ **80,823.59** along with authorization for the Administrator to transfer this amount into the Operating Checking account on November 1, 2016 was made by Mr. Burton, seconded by Ms. Rohrbach, and carried with a roll call of ayes all, nays none.

**APPROVAL OF BUDGET STATEMENT:** Motion to acknowledge the review and approve the October Budget Statement without any exceptions noted as written was made by Mr. Burton, seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

**NEW BUSINESS:** *2017 Budget Approval* – Dr. Schaible noted that the 2017 budget is a flat budget. The introduced budget includes a 4% salary increase across the board as discussed during the Budget Committee meeting. Mrs. Plesnarski noted that the usage percentage of flow has not changed substantially from the previous year. Dr. Schaible commended Mrs. Plesnarski and the staff for their fiscal responsibility. Motion to approve the Introduction of the 2017 Budget with a salary increase of 4% and forward to

the State for approval was made by Ms. Rohrbach, seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

*SBRSA Sludge Cake Agreement* – The current agreement with Stony Brook Regional Sewerage Authority will expire this November. The agreement is for the acceptance of sludge for incineration. Mrs. Plesnarski noted the renewed cost per cubic yard of sludge cake accepted by Stony Brook Regional Sewerage Authority will remained the same. The proposed contract will be \$60/cubic yard for 5 years. The contract was amended to include 25 cu yd per day to accommodate our new 25 cu yd dumpster. As SBRSA is a government agency the contract was not competitively bid. Motion to approve the SBRSA 5 year sludge cake agreement was made by Mr. Burton seconded by Dr. Westfield and carried with roll call of ayes all, nays none.

***OLD BUSINESS:***

***ADJOURNMENT:*** As there was no further business to come before the Board, meeting was adjourned by motion made by Mr. Burton seconded by Dr. Westfield and carried with a roll call of ayes all, nays none.

Respectfully submitted:

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Charles Westfield  
Secretary/Treasurer

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Virginia Weierich  
Recording Secretary

# 2017 AUTHORITY BUDGET RESOLUTION

## Readington-Lebanon Sewerage Authority

**FISCAL YEAR: FROM: January 1, 2017 TO: December 31, 2017**

WHEREAS, the Annual Budget and Capital Budget for the Readington-Lebanon Sewerage Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the Readington-Lebanon Sewerage Authority at its open public meeting of October 26, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,601,500 , Total Appropriations, including any Accumulated Deficit if any, of \$ 1,726,500 and Total Unrestricted Net Position utilized of \$125,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$228,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$228,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Readington-Lebanon Authority, at an open public meeting held on October 26, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Readington-Lebanon Sewerage Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Readington-Lebanon Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 21, 2016.

(Secretary's Signature) Charles Westfield 10/26/16  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Vincent Schaible	X			
Richard Burton	X			
Charles Westfield	X			
Edward Cichone				X
Ron Monaco				X
Tanya Rohrbach	X			