

READINGTON-LEBANON SEWERAGE AUTHORITY

September 27, 2017

OPENING: Chairman, Dr. Schaible opened this regular meeting and announced that the Sunshine laws have been satisfied for the convening of this meeting.

PRESENT: Dr. Schaible, Messrs. Burton, Monaco, Cichone, Dr. Westfield and Ms. Rohrbach members, Mrs. Plesnarski administrator.

APPROVAL OF MINUTES: Motion to approve the minutes from the regular meeting of August 23, 2017 as written, was carried with roll call of ayes all, nays none.

NEW BUSINESS: *Excelsior Blower Systems* – Mrs. Plesnarski stated that we are in the process of upgrading (2) existing sludge storage holding tank blowers. Blower motor packages with sound enclosures were quoted and Excelsior was the lowest quote. The installation will be done in house. The cost of (2) Sutor Blower Packages will be \$25,640.00. Mrs. Plesnarski noted that funding will come from the current operating funds. Motion to approve the purchase of the blower packages was made by Mr. Burton, seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

APPROVAL OF INVOICES: Motion to approve invoices for September in the amount of \$ **90,480.94** along with authorization for the Administrator to transfer this amount into the Operating Checking account on October 2, 2017 was made by Dr. Westfield. By same motion, approval and authorization of (1) invoice totaling **\$2,640.00** to be paid from the General Fund Account on October 2, 2017, seconded by Ms. Rohrbach, and carried with a roll call of ayes all, nays none.

APPROVAL OF BUDGET STATEMENT: Motion to acknowledge the review and approve the September Budget Statement without any exceptions noted as written was

made by Mr. Burton, seconded by Mr. Cichone and carried with a roll call of ayes all, nays none.

NEW BUSINESS: *Educational Services Commission of NJ Co-Operative* – Mrs. Weierich advised the board that the Educational Services Commission of NJ, formerly the Middlesex County ESC operates one of the largest NJ State approved cooperative pricing systems. There is no fee to join and the Cooperative offers an array contracts that can be useful and economically advantageous to the Authority. Mrs. Weierich noted that the roofing services contract is of particular interest to us at this time. Members were in agreement that joining would be a good cost savings action and give the Authority more purchasing options. Motion to authorize the Authority to enter into the ESC of NJ cooperative pricing agreement was made by Mr. Burton, seconded by Ms. Rohrbach and carried with a roll call of ayes all, nays none.

OLD BUSINESS: *Process Water Pump Project* – Mrs. Plesnarski updated the board on the progress meeting with Stothoff, R3m Engineering and pump manufacturer, Grundfos. Grundfos electrical engineers have not submitted finalized specs for approval. Pumps cannot begin to be built until specs are approved. Mrs. Plesnarski has requested that Stothoff set up the pump by pass to insure we do not have a problem should our current system fail. In the interim our control panel for the by-pass pump has stopped communicating. Pumping Services has recommended that we upgrade instead of replace the SCADA components due to age. The estimate is \$14,000.00. Dr. Schaible was of the opinion that an upgrade of technology with the new pumps was a prudent decision. Mrs. Plesnarski will continue to keep the board apprised of additional developments.

ADJOURNMENT: As there was no further business to come before the Board, meeting was adjourned by motion made by Dr. Schaible seconded by Mr. Burton and carried with a roll call of ayes all, nays none.

Respectfully submitted:

Richard Burton
Vice Chairman

Virginia Weierich
Recording Secretary

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE READINGTON-LEBANON SEWERAGE AUTHORITY
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER 17-16

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on September 27, 2017 the governing body of Readington-Lebanon Sewerage Authority, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Readington-Lebanon Sewerage Authority

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

I hereby, certify that the above resolution was adopted by the Governing Body of the Readington-Lebanon Sewerage Authority at a meeting of said governing body held on September 27, 2017

BY:

Vincent Schaible, Chairman

ATTEST BY:

Charles Westfield, Secretary/Treasurer

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR *SLUDGE STORAGE HOLDING TANK BLOWERS*

17-17

WHEREAS, the Readington-Lebanon Sewerage Authority has a need to acquire *sludge storage holding tank blowers* as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5* ; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 6 months ; and

WHEREAS, *Excelsior Blower Systems Inc.* has submitted a proposal indicating they will provide (2) Sutor Blower Packages for \$25,640.00 and

WHEREAS, *Excelsior Blower Systems Inc.* has completed and submitted a Business Entity Disclosure Certification which certifies that *Excelsior Blower Systems Inc.* has not made any reportable contributions to a political or candidate committee in *Readington Township or Lebanon Borough* in the previous one year, and that the contract will prohibit the *Excelsior Blower Systems Inc.* from making any reportable contributions through the term of the contract, and

WHEREAS, the Administrator certifies that the funding source for \$25,640.00 shall be from operating funds under Equipment Replacement.

NOW THEREFORE, BE IT RESOLVED that the governing body of the Readington-Lebanon Sewerage Authority authorizes the Administrator to enter into a contract with *Excelsior Blower Systems Inc.* as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the above resolution is a true copy of the resolution adopted by the Readington-Lebanon Sewerage Authority at its meeting on September 27, 2017.

September 27, 2017

Date

Signature
Virginia Weierich
Recording Secretary