

RESOLUTION ADOPTING BY-LAWS

BE IT RESOLVED BY THE READINGTON-LEBANON SEWAGE  
AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts as its by-laws the by-laws attached to  
this resolution and by this reference made a part hereof.
2. This resolution shall take effect immediately.

BY-LAWS  
of the  
READINGTON-LEBANON SEWAGE AUTHORITY

ARTICLE I

Office

1. The Main Office of the Authority shall be at its treatment plant in the Township of Readington, in the County of Hunterdon, New Jersey, upon completion of the construction of the treatment plant.
2. The temporary office of the Authority shall be at the Readington Township Municipal Building, Readington Township, Hunterdon County, New Jersey.
3. The Authority may have offices at such other place or places as it may from time to time designate.

ARTICLE II

Meeting of the Authority and Quorum

1. An annual meeting of the Authority for the election of a Chairman, Vice-Chairman, Treasurer and Secretary and for the transaction of any other business that may come before the meeting shall be held at eight o'clock p.m. on the first Monday of February in each year. All the aforesaid officers shall hold office until the first Tuesday of February of the following year or until their respective successors have been appointed and qualified. They shall receive no compensation by virtue of their offices.

2. A regular meeting of the Authority for the transaction of any business that may come before the meeting shall be held at eight o'clock on the ~~third~~ <sup>third</sup> Wednesday in each month, or at such other time as may be designated at the annual meeting. 4714

3. All annual and regular meetings of the Authority and any continued or adjourned sessions thereof shall be open for the transaction of any business within the powers of the Authority without notice of such business. All such meetings may be held without notice to the members of the Authority other than the provisions of these By-Laws. If the day specified for any such meeting is a legal

holiday, then such meeting shall be held on the next following day which is not a legal holiday, or on such other day as may be designated by the Authority. The time stated for every such meeting shall be Eastern Standard Time or Eastern Daylight Saving Time as may be in effect.

4. Special meetings of the Authority may be called at any time by the Chairman or Vice-Chairman and shall be called by the Secretary or Executive Secretary upon written request of any two members of the Authority, upon written notice mailed at least two days before such meeting to each member of the Authority, or delivered to each member of the Authority at least twenty-four hours prior to such meeting, specifying the date, time, place and purposes of the meeting.

5. All meetings of the Authority shall be held at its Main Office or at such other place as a majority of the members of the Authority may expressly approve. Notice of any and all special meetings of the Authority may be waived by any member of the Authority, and any special meeting notice of which shall have been so waived by each member of the Authority not there present shall be open for transaction of any business within the powers of the Authority without special notice of such business.

6. At all meetings of the Authority, the presence of four members shall be necessary to constitute a quorum, and the vote of three members of the Authority at any meeting shall be necessary to take any action and any action so taken shall be the action of the Authority. In the event of a quorum not being present, any lesser number of members may adjourn any meeting to some future time not more than ten days later.

### ARTICLE III

#### Officers

1. The officers of the Authority shall be a Chairman, a Vice-Chairman, a Secretary and a Treasurer, who shall be members of the Authority. The offices of the Secretary and Treasurer may be held by the same person.

2. The Authority may also from time to time appoint and employ such professional and technical advisors and experts and such other officers, including an Executive Secretary (who need not be a member of the Authority), and other agents and employees as it may require and may fix and determine the qualifications, terms of office, duties and compensations of all of its officers and such advisors, experts, agents and employees.

3. Vacancies in any office having a fixed term shall be filled by the Authority for the unexpired balance of the term.

## ARTICLE IV

### Chairman and Vice Chairman

1. The Chairman shall preside at all meetings of the Authority and shall have general supervision, direction and control of the affairs of the Authority.

2. The Vice Chairman shall possess such powers and shall perform such duties as may be assigned from time to time by the Authority and, in the absence or incapacity of the Chairman, shall assume and perform all duties and powers of the Chairman.

## ARTICLE V

### Secretary

1. The Secretary shall keep the official records and the seal of the Authority, shall certify when required, copies of documents and records, and shall, from time to time, perform such other duties as shall be assigned to him by the Authority. The Executive Secretary shall perform such of the duties of the Secretary as may be designed by the Authority (except the certification of documents and records required by any bond or other resolution of the Authority to be certified by the Secretary).

## ARTICLE VI

### Treasurer

1. The Treasurer shall make and file such financial reports as the Authority may find to be necessary or desirable.

2. The Treasurer shall make and give bonds, undertakings or other security for the faithful performance of his duties as may be fixed from time to time by the Authority.

3. The Treasurer shall receive all monies due to the Authority and shall be the custodian of all of the funds of the Authority disbursing the same only on the order of the Authority. He shall perform such other duties as may be assigned from time to time by the Authority.

## ARTICLE VII

### Committees

1. The Chairman, or the Authority, may from time to time appoint committees composed of Authority members whenever deemed necessary or desirable in carrying out the business of the Authority.

## ARTICLE VIII

### Amendment

1. The By-Laws may be altered, amended or repealed without previous notice of any meeting of the Authority duly held by the votes of at least four members of the Authority or at any special meeting of the Authority duly called and held for the purpose of amending or repealing the By-Laws by the votes of at least three members of the Authority.

## ARTICLE IX

1. These By-Laws shall take effect on November 17, 1976.